

**Willamette Water Supply System Commission**  
**Board Meeting Minutes**  
**Thursday, August 4, 2022**

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**Attendance:**

**Commissioners present:**

City of Beaverton	Marc San Soucie
City of Hillsboro	David Judah
Tualatin Valley Water District (TVWD)	Jim Duggan

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**Committee Members present:**

City of Beaverton	Chad Lynn, David Winship
City of Hillsboro	Niki Iverson, Lee Lindsey, Jessica Dorsey
TVWD	Tom Hickmann

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**Managing Agency Staff present:**

WWSS Commission General Manager / Willamette Water Supply Program (WWSP) Director	Dave Kraska
TVWD General Counsel	Clark Balfour
WWSP Assistant Director	Joelle Bennett
WWSP Program Manager	Jeremy Taylor
WWSP Engineering and Construction Manager	<i>Not available</i>
WWSP Permitting and Outreach Manager	Christina Walter
WWSP Finance Manager	Toby LaFrance
WWSS Commission Recorder / WWSP Executive Assistant	Annette Rehms

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**Other Attendees present:**

City of Hillsboro JWC Water Treatment Manager	Chris Wilson
City of Hillsboro Water Engineering Manager	Negar Niakan
TVWD Water Resources Division Manager	Joel Cary
TVWD Engineering Division Manager	Nick Augustus

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**REGULAR SESSION – 12:00 PM**

**CALL TO ORDER**

Chair Judah called the regular Willamette Water Supply System (WWSS) Commission meeting to order at 12:02 p.m.

Chair Judah noted that this is Commissioner San Soucie’s last WWSS Board meeting as a sitting Board Member. Since his appointment to this Board, Commissioner San Soucie has participated in eleven meetings during which the Commission considered what are likely to be the largest and most significant contracts and business agenda items it will ever act on during this era of the Willamette Water Supply System. Chair Judah expressed appreciation for Commissioner San Soucie’s valuable service to this Board, supporting its mission to create this new, resilient water supply for customers in Beaverton, Hillsboro, and TVWD service areas.

Commissioner San Soucie reported that the City of Beaverton is in the process of appointing a new City Councilor to the WWSS Board. Until then, Mayor Beaty will most likely be representing Beaverton on the WWSS Board for the next few WWSS Board meetings.

## **ROLL CALL**

Ms. Rehms administered the roll call and noted a quorum was present.

## **1. GENERAL MANAGER'S REPORT**

Mr. Kraska presented a safety minute on mosquito bite prevention (*presentation on file*).

The General Manager's report included status updates on Willamette Water Supply Program (WWSP) permitting and communications activities, construction progress, and delivery of the quarterly financial report for the period ending June 30, 2022 (*presentation on file*).

## **2. PUBLIC COMMENT**

There were no public comments.

## **3. CONSENT AGENDA**

- A. Approve the July 7, 2022, meeting minutes

Motion was made by San Soucie seconded by Duggan to approve the Consent Agenda as presented. The motion passed unanimously with San Soucie, Duggan, and Judah voting in favor.

## **4. BUSINESS AGENDA**

- A. None

## **5. INFORMATION ITEMS**

- A. Planned September Business Agenda Items – *Joelle Bennett*

Ms. Bennett presented information on the business agenda item planned for the September 1, 2022, WWSS Commission Board meeting.

Staff anticipates recommending approval of:

- 1. RWF\_1.0 GMP No. 2 Contract for Construction

- B. The next Board meeting is scheduled on September 1, 2022, via Microsoft Teams.

## **6. COMMUNICATIONS AND NON-AGENDA ITEMS**

- A. None scheduled

Upon closing the meeting, Commissioner San Soucie thanked the Board and shared that it has been a privilege to be a part of the WWSS Commission.

Commissioners Duggan and Judah thanked Commissioner San Soucie for his years of service at the City of Beaverton and the Joint Water Commission, and wished him the best in his future endeavors.

**ADJOURNMENT**

There being no further business, Chair Judah adjourned the meeting at 12:44 p.m.

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David Judah, Chair

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James Duggan, Vice Chair