

**Willamette Water Supply System Commission**  
**Board Meeting Minutes**  
**Thursday, June 2, 2022**

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**Attendance:**

**Commissioners present:**

City of Beaverton	Marc San Soucie
City of Hillsboro	David Judah
Tualatin Valley Water District (TVWD)	Jim Duggan

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**Committee Members present:**

City of Beaverton	Chad Lynn
City of Hillsboro	Niki Iverson, Lee Lindsey, Eric Hielema
TVWD	Tom Hickmann

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**Managing Agency Staff present:**

WWSS Commission General Manager / Willamette Water Supply Program (WWSP) Director	Dave Kraska
TVWD General Counsel	Clark Balfour
WWSP Assistant Director	Joelle Bennett
WWSP Program Manager	Jeremy Taylor
WWSP Engineering and Construction Manager	Mike Britch
WWSP Permitting and Outreach Manager	Christina Walter
WWSP Finance Manager	<i>Not available</i>
WWSS Commission Recorder / WWSP Executive Assistant	Annette Rehms

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**Other Attendees present:**

City of Hillsboro JWC Water Treatment Manager	Chris Wilson
City of Hillsboro Water Department Project Manager	Kevin Meeuwsen
TVWD Asset Management Division Manager	Matt Oglesby
TVWD Engineering Division Manager	Nick Augustus

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**REGULAR SESSION – 12:00 PM**

**CALL TO ORDER**

Chair Judah called the regular Willamette Water Supply System (WWSS) Commission meeting to order at 12:00 p.m.

**ROLL CALL**

Ms. Rehms administered the roll call and noted attendance.

**1. GENERAL MANAGER'S REPORT**

Mr. Kraska presented a safety minute on barbeque grilling safety (*presentation on file*).

The General Manager's report included status updates on Willamette Water Supply Program (WWSP) permitting and communications activities, construction progress, and steel market exposure.

Commissioners agreed with staff's proposal to remove the steel market update from future GM Reports and expand construction progress updates to possibly include construction related photos.

In response to question, staff said there may be a possibility of future market exposures related to the construction of the Water Treatment Plant (WTP), but with a Guarantee Maximum Price (GMP) contract and built-in contingency, the WWSP team will be working hard to keep the project within the baseline forecast.

## **2. PUBLIC COMMENT**

There were no public comments.

## **3. CONSENT AGENDA**

- A. Approve the April 7, 2022, meeting minutes
- B. Adopt Resolution WWSS-06-2022 approving the FY22-23 WWSS Board Meeting Schedule

Motion was made by San Soucie seconded by Duggan to approve the Consent Agenda as presented. The motion passed unanimously with San Soucie, Duggan, and Judah voting in favor.

## **4. BUSINESS AGENDA**

- A. Approve RWF\_1.0 Contract for Construction – *Mike Britch*

Mr. Britch provided an overview of the RWF\_1.0 construction project. He reviewed the RWF\_1.0 Construction Manager/General Contractor (CM/GC) background; the scope of work included in Guaranteed Maximum Price (GMP) No. 1, GMP No. 1.5 and GMP No. 2; the bidding process, cost evaluation, bid results, and contract summary; and benefits of approving GMP No. 1.5. He said the estimated costs are within Baseline 7.0 project budget. He then requested the Board's approval of Contract 2018-013 with Kiewit Infrastructure West, Co. (*presentation on file*)

In response to questions, staff anticipate no net change in the overall RWF\_1.0 project budget. Staff anticipate a reduction to GMP No. 2 for the work removed from GMP No. 2 and added to GMP No. 1.5, but the cost will not be finalized until GMP No. 2 is negotiated. The new landscaping and drainage work, not anticipated in either GMP 1 or 2, will be funded from project contingency. Regarding the additional in-water work, this corrective work to finish installing protection piles around the new fish screens will be funded from a credit on GMP No. 1 plus project contingency. Because geotechnical conditions are inherently uncertain and the contractor used one of the two installation methods proposed in the bid documents, the cost of the additional work is the responsibility of the WWSS.

Motion was made by San Soucie, seconded by Duggan, to approve a change to contract 2018-013 for \$3,012,640 with Kiewit Infrastructure West, Co., to incorporate Guaranteed Maximum Price (GMP) No. 1.5 for construction of the RWF\_1.0 Facilities Construction of the Willamette Water Supply Program. The motion passed unanimously with San Soucie, Duggan, and Judah voting in favor.

- B. Approve WWSP Program and Construction Management Services FY2023 Annual Work Plan – *Dave Kraska*

Mr. Kraska provided an overview of the services Stantec will provide starting in Fiscal Year 2023, reviewed the history and main elements of the 2015 contract, and described the budget impacts of the proposed FY2023 Annual Work Plan, including partner cost shares. (*presentation on file*)

Motion was made by Duggan, seconded by San Soucie, to approve the Annual Work Plan with Stantec Consulting Services, Inc. to provide Program and Construction Management Services for the Willamette Water Supply Program during the Fiscal Year 2023. The motion passed unanimously with San Soucie, Duggan, and Judah voting in favor.

## **5. INFORMATION ITEMS**

- A. Planned July Business Agenda Items – *Joelle Bennett*

Ms. Bennett presented information on business agenda items planned for the July 7, 2022, WWSS Commission Regular Board meeting.

Staff anticipates recommending approval of:

1. PLW\_2.1 Contract for Construction

- B. The next Board meeting is scheduled on July 7, 2022, via Microsoft Teams.

## **6. COMMUNICATIONS AND NON-AGENDA ITEMS**

- A. None scheduled.

## **ADJOURNMENT**

There being no further business, Chair Judah adjourned the meeting at 12:58 p.m.

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David Judah, Chair

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James Duggan, Vice Chair