

**Willamette Water Supply System Commission
Special Board Meeting Minutes
Thursday, January 20, 2022**

Attendance:

Commissioners present:

City of Beaverton:	Lacey Beaty (<i>alternate</i>)
City of Hillsboro:	David Judah
Tualatin Valley Water District (TVWD):	Jim Duggan

Committee Members present:

City of Beaverton:	Chad Lynn
City of Hillsboro:	Niki Iverson
TVWD:	Tom Hickmann

Managing Agency Staff present:

WWSS Commission General Manager / Willamette Water Supply Program (WWSP) Director	Dave Kraska
TVWD General Counsel	Clark Balfour
WWSP Assistant Director	Joelle Bennett
WWSP Program Manager	Bill Van Derveer
WWSP Controls Manager	Jeremy Taylor
WWSP Engineering and Construction Manager	Mike Britch
WWSP Permitting and Outreach Manager	Christina Walter
WWSP Finance Manager	Toby LaFrance
WWSS Commission Recorder / WWSP Executive Assistant	Annette Rehms

REGULAR SESSION – 12:00 PM

CALL TO ORDER

Chair Judah called the regular Willamette Water Supply System (WWSS) Commission meeting to order at 12:03 p.m.

ROLL CALL

Ms. Rehms administered the roll call and noted attendance.

1. PUBLIC COMMENT

There were no public comments.

2. CONSENT AGENDA

A. None scheduled

3. BUSINESS AGENDA

- A. Approve RES_1.0/PLM_5.3 GMP for Construction – *Mike Britch*

Mr. Britch presented an overview of the RES_1.0/PLM_5.3 GMP for Construction contract with Hoffman-Fowler, LLC and requested the Board’s approval to change Contract 2021-006 in the amount of \$123,996,794 to incorporate Guaranteed Maximum Price No. 2 for the construction of the RES_1.0/PLM_5.3 project of the Willamette Water Supply Program and drawing \$30,828,413 from Management Reserve to fund the amount above the current Baseline budget. (*presentation on file*)

In response to questions, staff said the current Baseline 6.1 Management Reserve budget is \$45.48M. A draw of \$30,828,413 would leave a remaining Management Reserve balance of \$14.68M. Baseline 7.0 will have a new Management Reserve balance and will be brought to the Board for approval April 7, 2022. Staff also said it is currently unknown if the Flow and Eddy pumping units will be needed during system start up and commissioning but the best time to get the lowest price on the additional pipeline equipment is during the bidding process. If it is determined that the Flow and Eddy units are not needed, that additional pipeline equipment can be excluded from the contract.

Motion was made by Beaty, seconded by Duggan, to approve the RES_1.0/PLM_5.3 GMP for Construction. The motion passed unanimously with Beaty, Duggan, and Judah voting in favor.

4. INFORMATION ITEMS

- A. The next Board meeting is scheduled on February 3, 2022, via Microsoft Teams.

5. COMMUNICATIONS AND NON-AGENDA ITEMS

- A. None scheduled.

ADJOURNMENT

There being no further business, Chairman Judah adjourned the meeting at 12:30 PM

David Judah, Chair

James Duggan, Vice Chair