

Willamette Water Supply System Commission
Board Meeting Minutes
Thursday, May 5, 2022

Attendance:

Commissioners present:

City of Beaverton	Marc San Soucie
City of Hillsboro	David Judah
Tualatin Valley Water District (TVWD)	Jim Duggan

Committee Members present:

City of Beaverton	Chad Lynn, David Winship
City of Hillsboro	Niki Iverson, Lee Lindsey, Eric Hielema
TVWD	Paul Matthews (<i>alternate for Tom Hickmann</i>)

Managing Agency Staff present:

WWSS Commission General Manager / Willamette Water Supply Program (WWSP) Director	Dave Kraska
TVWD General Counsel	Clark Balfour
WWSP Assistant Director	Joelle Bennett
WWSP Program Manager	Jeremy Taylor
WWSP Engineering and Construction Manager	Mike Britch
WWSP Permitting and Outreach Manager	Christina Walter
WWSP Finance Manager	Toby LaFrance
WWSS Commission Recorder / WWSP Executive Assistant	Annette Rehms

Other Attendees present:

City of Hillsboro JWC Water Treatment Manager	Chris Wilson
TVWD Asset Management Division Manager	Matt Oglesby
TVWD Water Resources Division Manager	Joel Cary
TVWD Engineering Division Manager	Nick Augustus

REGULAR SESSION – 12:00 PM

CALL TO ORDER

Chair Judah called the regular Willamette Water Supply System (WWSS) Commission meeting to order at 12:02 p.m.

ROLL CALL

Ms. Rehms administered the roll call and noted attendance.

1. GENERAL MANAGER'S REPORT

Mr. Kraska presented a safety minute on golf injury prevention (*presentation on file*).

The General Manager's report included status updates on Willamette Water Supply Program (WWSP) permitting and communications activities; construction progress; steel market exposure; the quarterly financial report for the period ending March 31, 2022; and notice that today's Board meeting minutes will be posted on May 16.

2. PUBLIC COMMENT

There were no public comments.

3. CONSENT AGENDA

- A. Approve the April 7, 2022, meeting minutes

Motion was made by San Soucie seconded by Duggan to approve the Consent Agenda as presented. The motion passed unanimously with San Soucie, Duggan, and Judah voting in favor.

4. BUSINESS AGENDA

- A. Adopt Sherwood Emergency Intertie IGA – *Dave Kraska*

Mr. Kraska provided an overview of the Intergovernmental Agreement between the Willamette Water Supply System Commission and the City of Sherwood. This Intergovernmental Agreement (IGA) approves the construction and future operation of an emergency intertie, for which operational details will be memorialized in a separate, but required, operations plan. The intertie will be capable of conveying up to 5 million gallons per day of water from WTP_1.0 into Sherwood's water system and vice versa. Establishing such a connection promotes the cost-effective provision of safe and reliable water services to present and future customers. The proposed IGA defines that operating the intertie to access supplemental water supply will occur only when the requesting party is experiencing an emergency. The providing party will have full control in determining how much supply it is able to provide, dependent upon the current situation and demands. *(presentation on file)*

Commissioner Duggan reminded the Commission of the long-standing history TVWD has had with the City of Sherwood on several joint ventures. He said this IGA is a great opportunity to continue the partnership and improve the reliability of regional water systems.

In response to question, staff said the water produced by the City of Sherwood and the WWSS Water Treatment Plant are both chlorinated sources. Currently TVWD does have a supply source that is chloraminated, but that source will be phased out once WWSS is online. Staff added that in the case of an emergency the waters on either side of this intertie are very similar, because the source water treatment plants both draw from the Willamette and have nearly identical treatment processes. In terms of the taste of the water, there may be some people that can detect the difference. For the 2026 addition of WWSS water to the region's supply portfolio, the WWSS partners must educate the customers in advance of the change and this work is included in the WWSP's Water Supply Integration project's efforts.

Motion was made by San Soucie, seconded by Duggan, to approve Resolution WWSS-04-22 approving an Intergovernmental Agreement between Willamette Water Supply System Commission and City of Sherwood for System Interconnection to provide long-term capability for emergency or supplemental water supply

between the two systems. The motion passed unanimously with San Soucie, Duggan, and Judah voting in favor.

B. Approve MPE_1.3 Contract for Construction – *Mike Britch*

Mr. Britch provided an overview of the MPE_1.3 Pipeline project. He reviewed the low-bid construction procurement process, the bid results, and budget information indicating the proposed contract is approximately \$8.9M above the Baseline 7.0 budget. He said the budget variance will require additional funding of \$8.9M from TVWD, as sole owner of this ancillary project. He then requested the Board's approval of Contract 2022-055 with Emery & Sons Construction Group, LLC. (*presentation on file*)

Motion was made by Duggan, seconded by San Soucie, to approve Contract 2022-055 for \$49,215,771 with Emery & Sons Construction Group, LLC for MPE_1.3 Pipeline Construction for the Willamette Water Supply Program. The motion passed unanimously with San Soucie, Duggan, and Judah voting in favor.

5. INFORMATION ITEMS

A. Planned June Business Agenda Items – *Joelle Bennett*

Ms. Bennett presented information on business agenda items planned for the June 2, 2022, WWSS Commission Regular Board meeting.

Staff anticipates recommending approval of:

1. RWF_1.0 Guaranteed Maximum Price 1.5 for Construction
2. WWSP Program and Construction Management Services Fiscal Year 2023 Annual Work Plan

B. Discussion of Fiscal Year 2022-23 Board Meeting Dates and Meeting Location – *Dave Kraska*

Mr. Kraska presented the staff report seeking direction on potentially refining the WWSS Commission Board meeting schedule for the FY2022-23 Board meetings and meeting location. Now that the program has completed design and all projects are either complete or in construction, there are fewer actions that require Board approval. Staff recommend reducing meeting frequency to every-other month meetings, on even-numbered months, beginning in October 2022. He then asked Commissioners for feedback on meeting location. He said, for the past two years, the Board Commissioners has been meeting online, using tools like Microsoft Teams, to reduce the spread of COVID-19. Meetings have been successful using the online meeting tools, but with masking and social distancing restrictions lifted across the state, there may be a desire to return to in-person meetings or a hybrid approach.

Commissioners expressed support to switch to bi-monthly meetings beginning in October and to continue meeting remotely using Microsoft Teams with the possibility of meeting in person a few times per year. Staff will review Commissioner comments and provide a proposal for approval at the June Board meeting.

C. The next Board meeting is scheduled on June 2, 2022, via Microsoft Teams.

6. COMMUNICATIONS AND NON-AGENDA ITEMS

A. None scheduled.

ADJOURNMENT

There being no further business, Chair Judah adjourned the meeting at 12:57 p.m.

David Judah, Chair

James Duggan, Vice Chair