

**Willamette Water Supply System Commission
Board Meeting Minutes
Thursday, October 1, 2020**

Commissioners present:

Tualatin Valley Water District (TVWD): Jim Duggan
City of Hillsboro: David Judah
City of Beaverton: Denny Doyle

Committee Members present:

TVWD: Carrie Pak, Operations Committee
City of Hillsboro: Niki Iverson, Management Committee
Lee Lindsey, Finance Committee
City of Beaverton: Chad Lynn, Management Committee
David Winship, Operations Committee

Managing Agency Administrative Staff present:

Dave Kraska, Willamette Water Supply Program (WWSP) Director; WWSS Commission General Manager
Joelle Bennett, WWSP Assistant Director
Bill Van Derveer, WWSP Program Manager
Clark Balfour, TVWD General Counsel
Faye Branton, WWSP Administrative Assistant; WWSS Commission Recorder

Other Attendees:

Mike Britch, WWSP Engineering and Construction Manager
Christina Walter, WWSP Permitting and Outreach Manager
Lisa Houghton, WWSP Finance Manager
Matt Oglesby, TVWD Asset Management Division Manager
Chris Wilson, City of Hillsboro-JWC Water Treatment Manager
Joe Miller, HDR Water Resources Project Manager; Water Business Development Lead

CALL TO ORDER

Chairman Duggan called the regular Willamette Water Supply System (WWSS) Commission meeting to order at 12:00 p.m.

ROLL CALL

Ms. Branton administered the roll call and noted attendance.

1. GENERAL MANAGER'S REPORT

Mr. Kraska presented a safety minute covering tips to protect your online privacy. (*presentation on file*)

The General Manager's report included an overview of etiquette for remote meetings; the Approvals and Procurement Forecast for September through November 2020; updates on projects planning, permitting, and communications; and status updates on the design and construction of projects. The report also noted that all contractors are remaining in compliance with the Governor's Executive Order No. 20-12 regarding hygiene and social distancing.

2. PUBLIC COMMENT

There were no public comments.

3. CONSENT AGENDA

- A.** Approve the September 3, 2020 meeting minutes.

Motion was made by Doyle, seconded by Judah, to approve the consent agenda as presented. The motion passed unanimously with Doyle, Duggan, and Judah voting in favor.

4. BUSINESS AGENDA

- A.** Consider adopting Resolution No. WWSS-23-20 declaring public necessity to acquire property interests over, upon, under and through real property for pipeline section PLW_2.0 for the Willamette Water Supply System. • *Staff Report – Joelle Bennett*

Ms. Bennett presented the staff report requesting adoption of Resolution No. WWSS-23-20.

Motion was made by Judah, seconded by Doyle, to adopt Resolution No. WWSS-23-20 declaring public necessity to acquire property interests over, upon, under and through real property for pipeline section PLW_2.0 for the Willamette Water Supply System. The motion passed unanimously with Doyle, Duggan, and Judah voting in favor.

- B.** Consider adopting Resolution No. WWSS-24-20, approving the Intergovernmental Agreement (IGA) between the Willamette Water Supply System Commission and the City of Beaverton for construction of the COB_1.2 Water Pipeline. • *Staff Report – Joelle Bennett*

Ms. Bennett presented the staff report requesting adoption of Resolution No. WWSS-24-20.

Motion was made by Doyle, seconded by Judah, to adopt Resolution No. WWSS-24-20, approving the Intergovernmental Agreement between the Willamette Water Supply System Commission and the City of Beaverton for construction of the COB_1.2 Water Pipeline. The motion passed unanimously with Doyle, Duggan, and Judah voting in favor.

- C.** Acting as the Local Contract Review Board (LCRB), consider adopting Resolution No. WWSS-25-20, declaring an exemption from competitive bidding for the MPE_1.2 and COB_1.2 ancillary pipeline projects and approving the use of best value selection method for a construction contractor, following a hearing of oral testimony or written comments. • *Staff Report – Mike Britch*

Mr. Britch provided a presentation requesting LCRB adoption of Resolution No. WWSS-25-20. (*presentation on file*)

Following the staff report Chair Duggan opened the public hearing under ORS 297.335 at 12:28 pm. There were no written comments or testimony in support of or opposition to this request. Chair Duggan closed the public hearing at 12:29 pm.

Acting as the Local Contract Review Board, motion was made by Judah, seconded by Doyle, to adopt Resolution No. WWSS-25-20, declaring an exemption from competitive bidding for the MPE_1.2 and COB_1.2 ancillary pipeline projects and approving the use of best value selection method for a construction contractor. The motion passed unanimously with Doyle, Duggan, and Judah voting in favor.

- D.** Acting as the Local Contract Review Board, consider approving a draft resolution declaring an exemption from competitive bidding for the PLW_2.0 pipeline project and COH_1.0 ancillary pipeline project and approving the use of best value selection method for a construction contractor, receiving oral testimony or written comments, and directing that the resolution be brought back for adoption at the November 5, 2020 Board meeting.
- *Staff Report – Mike Britch*

Mr. Britch provided a presentation requesting approval to move forward with public notification for comment regarding the presented draft resolution and that the resolution be brought back for adoption at the November 5, 2020 Board meeting. (*presentation on file*)

In response to commissioner's question, staff replied that we must go through the formal process of publishing notice for public comment prior to Board action.

Acting as the Local Contract Review Board, motion was made by Doyle, seconded by Judah, to approve public notice regarding the draft resolution declaring an exemption from competitive bidding for the PLW_2.0 pipeline project and COH_1.0 ancillary pipeline project and approving the use of best value selection method for a construction contractor, to receive oral testimony or written comments, and to have the resolution brought back for adoption at the November 5, 2020 Board meeting. The motion passed unanimously with Doyle, Duggan, and Judah voting in favor.

- E.** Consider approving Amendment 14 to the HDR contract in the amount of \$617,929.17 allowing for additional design services on the PLM_1.0 project of the Willamette Water Supply Program. • *Staff Report – Mike Britch*

Mr. Britch provided a presentation requesting approval of Amendment 14 to the HDR design contract to provide continued design services for the PLM_1.0 project of the Willamette Water Supply Program. (*presentation on file*)

Motion was made by Judah, seconded by Doyle, to approve Amendment 14 to the HDR contract in the amount of \$617,929.17 for additional design services on the PLM_1.0 project of the Willamette Water Supply Program. The motion passed unanimously with Doyle, Duggan, and Judah voting in favor.

5. INFORMATION ITEMS

- A.** WWSS Thermal Trading Plan Update • *Staff Report – Christina Walter*

Ms. Walter presented the staff report providing an update on the WWSS Thermal Trading Plan, including overview of background, comments received, outcome of the recent public hearing, current status of the Oregon Department of Environmental Quality's (DEQ) approval of the plan and next steps.

B. Planned November Business Agenda Items • Staff Report – Joelle Bennett

Ms. Bennett presented information on business agenda items planned for the November 5, 2020 WWSS Commission Board meeting. Staff anticipates recommending approval of:

1. PLM_1.3 Resolution of Public Necessity
2. PLM_5.3 Supplemental Resolution of Public Necessity
3. MPE_1.1/COB_1.1 City of Beaverton Construction Intergovernmental Agreement (IGA) *(SW Western Avenue from SW Beaverton-Hillsdale Highway to SW Allen Boulevard)*
4. PLM_4.2 WCLUT Design IGA Amendment 2
5. PLW_1.2 Construction IGA to Relocate Existing 18-inch TVWD Pipeline
6. Findings for the Use of Alternative Contracting Methods for Construction of PLW_2.0
7. PLW_2.0 Modify Baseline Construction Duration and Resulting Increase to Project Budget

C. The next Board meeting is scheduled on November 5, 2020 via dial-in conference, due to continued COVID-19 guidelines.

6. COMMUNICATIONS AND NON-AGENDA ITEMS

A. None scheduled.

ADJOURNMENT

There being no further business, Chairman Duggan adjourned the meeting at 1:15 p.m.

James Duggan, Chair

Denny Doyle, Vice Chair