

**Willamette Water Supply System Commission
Board Meeting Minutes
Thursday, September 3, 2020**

Commissioners present:

Tualatin Valley Water District (TVWD): Jim Duggan
City of Hillsboro: David Judah
City of Beaverton: Denny Doyle

Committee Members present:

TVWD: Tom Hickmann, Management Committee
Carrie Pak, Operations Committee
City of Hillsboro: Niki Iverson, Management Committee
City of Beaverton: Chad Lynn, Management Committee
David Winship, Operations Committee

Managing Agency Administrative Staff present:

Dave Kraska, Willamette Water Supply Program (WWSP) Director; WWSS Commission General Manager
Joelle Bennett, WWSP Assistant Director
Bill Van Derveer, WWSP Program Manager
Faye Branton, WWSP Administrative Assistant; WWSS Commission Recorder

Other Attendees:

Mike Britch, WWSP Engineering and Construction Manager
Christina Walter, WWSP Permitting and Outreach Manager
Lisa Houghton, WWSP Finance Manager
Matt Oglesby, TVWD Asset Management Division Manager
Joe Miller, HDR Water Resources Project Manager; Water Business Development Lead

CALL TO ORDER

Chairman Duggan called the regular Willamette Water Supply System (WWSS) Commission meeting to order at 12:00 p.m.

ROLL CALL

Ms. Branton administered the roll call and noted attendance.

1. GENERAL MANAGER'S REPORT

Mr. Kraska presented a safety minute covering fire prevention tips during extreme hot weather.
(presentation on file)

The General Manager's report included an overview of etiquette for remote meetings; the Approvals and Procurement Forecast for August through October 2020; updates on projects planning, permitting, and communications; and status updates on the design and construction of projects. The report also noted that all contractors are remaining in compliance with the Governor's Executive Order No. 20-12 regarding hygiene and social distancing.

2. PUBLIC COMMENT

There were no public comments.

3. CONSENT AGENDA

- A.** Approve the August 6, 2020 meeting minutes.

Motion was made by Judah, seconded by Doyle, to approve the consent agenda as presented. The motion passed unanimously with Doyle, Duggan, and Judah voting in favor.

4. BUSINESS AGENDA

In the interest of time efficiency, Ms. Bennett presented a combined staff report requesting adoption of Resolution Nos. WWSS-18-20 (for PLM_4.3), WWSS-19-20 (for PLM_5.3), and WWSS-21-20 (for PLW_2.0), and reminded the Board that each resolution would require a separate motion.

- A.** Consider adopting Resolution No. WWSS-18-20 declaring public necessity to acquire property interests over, upon, under and through real property for pipeline section PLM_4.3 for the Willamette Water Supply System. • *Staff Report – Joelle Bennett*

Motion was made by Doyle, seconded by Judah, to adopt Resolution No. WWSS-18-20 declaring public necessity to acquire property interests over, upon, under and through real property for pipeline section PLM_4.3 for the Willamette Water Supply System. The motion passed unanimously with Doyle, Duggan, and Judah voting in favor.

- B.** Consider adopting Resolution No. WWSS-19-20, declaring public necessity to acquire property interests over, upon, under and through real property for pipeline section PLM_5.3 for the Willamette Water Supply System. • *Staff Report – Joelle Bennett*

Motion was made by Judah, seconded by Doyle, to adopt Resolution No. WWSS-19-20, declaring public necessity to acquire property interests over, upon, under and through real property for pipeline section PLM_5.3 for the Willamette Water Supply System. The motion passed unanimously with Doyle, Duggan, and Judah voting in favor.

- C.** Consider adopting Resolution No. WWSS-20-20, declaring public necessity to acquire property interests over, upon, under and through real property for pipeline section PLW_2.0 for the Willamette Water Supply System. • *Staff Report – Joelle Bennett*

Motion was made by Doyle, seconded by Judah, to adopt Resolution No. WWSS-20-20, declaring public necessity to acquire property interests over, upon, under and through real property for pipeline section PLW_2.0 for the Willamette Water Supply System. The motion passed unanimously with Doyle, Duggan, and Judah voting in favor.

- D. Consider adopting Resolution No. WWSS-21-20 authorizing the WWSS Commission General Manager to enter into an intergovernmental agreement with the City of Wilsonville for the Willamette River Water Treatment Plant (WRWTP) Filtration Pilot Study.
 - *Staff Report – Dave Kraska*

Mr. Kraska presented the staff report requesting adoption of Resolution No. WWSS-21-20.

Motion was made by Doyle, seconded by Judah, to adopt Resolution No. WWSS-21-20 authorizing the WWSS Commission General Manager to enter into an intergovernmental agreement with the City of Wilsonville for the Willamette River Water Treatment Plant (WRWTP) Filtration Pilot Study. The motion passed unanimously with Doyle, Duggan, and Judah voting in favor.

- E. Consider adopting Resolution No. WWSS-22-20, approving Amendment 1 to the Project Management Services Agreement between Tualatin Valley Water District and Willamette Water Supply Program for delivery of MPE_1.0 through the Willamette Water Supply Program. • *Staff Report – Joelle Bennett*

Ms. Bennett provided a presentation requesting adoption of Resolution No. WWSS-22-20.
(*presentation on file*)

Motion was made by Judah, seconded by Doyle, to adopt Resolution No. WWSS-22-20, approving Amendment 1 to the Project Management Services Agreement between Tualatin Valley Water District and Willamette Water Supply Program for delivery of MPE_1.0 through the Willamette Water Supply Program. The motion passed unanimously with Doyle, Duggan, and Judah voting in favor.

- F. Consider approving Amendment 4 to the PLW_2.0 design contract in the amount of \$612,036.73 to Kennedy Jenks Consultants, Inc. for additional design services on the PLW_2.0 Project of the Willamette Water Supply Program. • *Staff Report – Mike Britch*

Mr. Britch provided a presentation requesting approval of Amendment 4 to the Kennedy Jenks contract to provide additional design services for the PLW_2.0 project of the Willamette Water Supply Program.
(*presentation on file*)

In answer to Commissioner's question staff provided additional insight into the complexities and challenges of the PLW_2.0 project. Although staff is exerting efforts to manage change as rigorously as possible, the magnitude of projects and the overall Program dictates that we be nimble in addressing challenges. This project has generated much public interest and is requiring a lot of public outreach. Hillsboro is also evaluating the need for water quality analysis at its turnouts. In support of this additional work, staff anticipates one or two more amendments to this contract, both of which are expected to be within the General Manager's signature authority.

Motion was made by Doyle, seconded by Judah, to approve Amendment 4 to the PLW_2.0 design contract in the amount of \$612,036.73 to Kennedy Jenks Consultants, Inc. for additional design services on the PLW_2.0 Project of the Willamette Water Supply Program. The motion passed unanimously with Doyle, Duggan, and Judah voting in favor.

5. INFORMATION ITEMS

A. Planned October Business Agenda items · Staff Report – Joelle Bennett

Ms. Bennett presented information on anticipated business agenda items for the October 1, 2020 WWSS Commission Board meeting. Staff anticipates recommending approval of (1) PLM_1.3 Resolution of Public Necessity, (2) PLM_1.0 Design Contract Amendment for Completing PLM_1.3 Design and PLM_1.1 Construction Services, (3) MPE_1.1/COB_1.1 City of Beaverton Construction Intergovernmental Agreement (IGA) (SW Western Avenue from SW Beaverton-Hillsdale Highway to SW Allen Boulevard), (4) MPE_1.2/COB_1.2 City of Beaverton Construction IGA (SW Nimbus Avenue/SW Scholls Ferry to SW Western Avenue), and (5) Findings for the Use of Alternative Contracting Methods for Construction of MPE_1.2/COB_1.2.

B. The next Board meeting is scheduled on October 1, 2020, immediately preceded by an executive session. Both meetings will be held via dial-in conference, due to continued COVID-19 restrictions.

6. COMMUNICATIONS AND NON-AGENDA ITEMS

A. None scheduled.

In closing, Commissioners extended best wishes to all for an enjoyable the Labor Day weekend.

ADJOURNMENT

There being no further business, Chairman Duggan adjourned the meeting at 12:53 p.m.

James Duggan, Chair

Denny Doyle, Vice Chair