

**Willamette Water Supply System Commission
Board Meeting Minutes
Thursday, January 9, 2020**

Commissioners present:

Tualatin Valley Water District (TVWD): Jim Duggan
Hillsboro: David Judah
Beaverton: Denny Doyle

Committee Members present:

TVWD: Tom Hickmann, Management Committee
Paul Matthews, Finance Committee
Hillsboro: Niki Iverson, Management Committee
Beaverton: David Donaldson, Management Committee
David Winship, Operations Committee

Managing Agency Administrative Staff present:

Dave Kraska, Willamette Water Supply Program (WWSP) Director; WWSS Commission General Manager
Joelle Bennett, WWSP Assistant Director
Bill Van Derveer, WWSP Manager
Clark Balfour, TVWD General Counsel
Justin Carlton, TVWD Finance and Operations Manager
Faye Branton, WWSP Administrative Assistant; WWSS Commission Recorder

Other Attendees:

Tommy Brooks, Cable Huston, LLP
Joel Cary, TVWD Water Resources Division Manager
Christina Walter, WWSP Permitting and Outreach Manager
Kelly Vorenkamp, WWSP Procurement and Contracts Administrator
Mark McConnell, TVWD Facilities

No members of the public were present.

CALL TO ORDER

Chairman Duggan called the regular Willamette Water Supply System (WWSS) Commission meeting to order at 12:04 p.m.

Chairman Duggan asked if any business or action needed to come before the Board as a follow up to the Executive Session.

Motion was made by Judah, seconded by Doyle to confirm the Commission's intent under Resolution WWSS-02-19 that acquisition of real property interests already underway for the WWSS shall be continued in the name of Tualatin Valley Water District, that the authority to make such acquisitions for an amount determined as just compensation was delegated to the Tualatin Valley Water District Board

of Commissioners for that purpose, and that Resolution WWSS-06-19 did not modify that authority, and to clarify the Commission's intent under Resolution WWSS-02-19 that Management Committee approval for acquisitions exceeding \$150,000 applied only to those acquisitions which were part of a negotiated transaction and not those being made pursuant to an offer for just compensation. The motion passed unanimously with Doyle, Duggan, and Judah, voting in favor.

1. GENERAL MANAGER'S REPORT

Mr. Kraska opened with a safety moment covering the risks of unnecessary flying objects (UFOs) in your vehicle during a sudden stop or collision, followed by the General Manager's report, which included an overview of the Approvals and Procurement Forecast; updates on projects planning, permitting, and communications; and status updates on the design and construction of projects.

2. PUBLIC COMMENT

There were no public comments.

3. CONSENT AGENDA

- A. Approve the December 5, 2019 meeting minutes.

Motion was made by Doyle seconded by Judah to approve the consent agenda as presented. The motion passed unanimously with Doyle, Duggan, and Judah, voting in favor.

4. PUBLIC HEARING

- A. Acting as the Local Contract Review Board, consider adopting Resolution No. WWSS-01-20 declaring an exemption from competitive bidding for certain Willamette Water Supply System water transmission pipeline projects and approving a best value construction contractor selection method. – *Staff Report – Dave Kraska*

Mr. Kraska presented the staff report requesting the Local Contract Review Board's adoption of Resolution No. WWSS-01-20.

Chairman Duggan opened the public hearing at 12:15 p.m.

There was no comment or public testimony.

Chairman Duggan closed the public hearing at 12:16 p.m.

Motion was made by Doyle seconded by Judah to adopt Resolution No. WWSS-01-20. The motion passed unanimously with Doyle, Duggan, and Judah, voting in favor.

5. BUSINESS AGENDA

- A. Consider approving a change order to the David Evans and Associates (DEA) contract in the amount of \$2,089,829 and extending the contract term through February 28, 2021 to

provide continued regulatory permitting and related consulting services for the Willamette Water Supply Program (WWSP). – *Staff Report – Christina Walter*

Ms. Walter presented the staff report requesting the Board’s approval of a change order to the David Evans and Associates (DEA) contract in the amount of \$2,089,829 and extending the contract term through February 28, 2021 to provide continued regulatory permitting and related consulting services for the Willamette Water Supply Program (WWSP).

Motion was made by Judah seconded by Doyle to approve a change order to the David Evans and Associates (DEA) contract in the amount of \$2,089,829 and extending the contract term through February 28, 2021 to provide continued regulatory permitting and related consulting services for the Willamette Water Supply Program (WWSP). The motion passed unanimously with Doyle, Duggan, and Judah, voting in favor.

- B.** Consider adopting Resolution No. WWSS-02-20, approving a project agreement between the City of Beaverton and the Willamette Water Supply System Commission for the design of S.W. Nimbus/Scholls Ferry to S.W. Beaverton-Hillsdale Highway Pipeline Project (COB_1.0). – *Staff Report – Dave Kraska*

Mr. Kraska presented the staff report requesting the Board’s adoption of Resolution No. WWSS-02-20.

Motion was made by Judah seconded by Doyle to adopt Resolution No. WWSS-02-20. The motion passed unanimously with Doyle, Duggan, and Judah, voting in favor.

6. INFORMATION ITEMS

- A.** Planned February Business Agenda items – *Joelle Bennett*

Ms. Bennett presented information on anticipated business agenda items for the February 6, 2020 WWSS Commission Board meeting, including recommendations for approval of RES_1.0 Design Contract, PLM_1.2 Construction Contract Change Order, and PLM_5.3 Design Contract Amendment.

- B.** The next Board meeting is scheduled on February 6, 2020, at Tualatin Valley Water District – Board Room.

7. COMMUNICATIONS AND NON-AGENDA ITEMS

- A.** None scheduled.

ADJOURNMENT

There being no further business, Chairman Duggan adjourned the meeting at 12:29 p.m.

James Duggan, Chair

Denny Doyle, Vice Chair