

Tualatin Valley Water District



Delivering the Best Water • Service • Value



BOARD WORK SESSION AGENDA*

January 4, 2022

President Todd Sanders

Treasurer Bernice Bagnall

Vice President Jim Duggan

Secretary Jim Doane

Acting Secretary Dick Schmidt

*To slow the spread of COVID-19, this meeting is only available via phone or the web. It will not be held at a physical location. If you wish to attend, please email debbie.carper@tvwd.org or call 503-848-3014 by 4:30 p.m. on January 4, 2022.

The meeting is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the contact listed above.

For online meeting information, Commissioner bios and more, visit www.tvwd.org.

VISION

Delivering the best water • service • value

MISSION STATEMENT

To provide our community quality water and customer service

VALUES

Reliability • Integrity • Stewardship • Excellence • Safety

WORK SESSION – 6:00 PM – MICROSOFT TEAMS MEETING*

CALL TO ORDER

ANNOUNCEMENTS

1. DISCUSSION ITEMS

- A. Willamette Water Supply System Commission Update and Cost Trends. *Staff Report – Dave Kraska*

ADJOURNMENT

Tualatin Valley Water District



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To: Board of Commissioners

From: David Kraska, PE, Willamette Water Supply System Commission General Manager

Date: January 4, 2022

Subject: Willamette Water Supply System Commission Update and Cost Trends

Key Concepts:

The purpose of this presentation is to update the TVWD Board on the current activities of the Willamette Water Supply System (WWSS) Commission. Since the TVWD Board has one representative on the WWSS Commission Board, these reports provide a means of keeping the other TVWD Board members current on relevant information. The topics of this month's update are:

- A. Review the January 2022 WWSS Commission Board Meeting agenda
- B. Review the Approvals and Procurements Forecast
- C. Update on Willamette Water Supply Program (WWSP) activities

This month, additional information will be presented on the cost trends being experienced at the Willamette Water Supply Program from two recent project bids. This will be presented as part of the update on WWSP activities.

Background:

The next WWSS Commission Board meeting is scheduled for January 6, 2022, and the agenda for that meeting is attached to this staff report. There are two Business Agenda items currently planned for the January meeting:

- A. Election of Officers
- B. Adopt PLM_5.3 Resolution of Need (fifth supplemental)

There are four informational items on the January agenda including two presentations: 1) a discussion on the market conditions and outlook, and 2) a preview of the planned business agenda items for the February WWSS Commission Board meeting. The other two informational items are notices of: 3) a special WWSS Board meeting, scheduled for later in January, and 4) the regularly scheduled Board meeting in February.

The Approvals and Procurements Forecast (Forecast) is a WWSP tool that summarizes recent decisions made and provides a look ahead to what decisions and approvals are coming up in the next two months. The Forecast is divided along the various types of approvals and procurements that occur on the WWSP and the different approval levels: Program Director, WWSS Committees and WWSS Board. This document is a companion to the Management Authority Matrix that was approved by the WWSS Commission Board at its September 5, 2019 meeting. At the January TVWD Board work session, we will

present a review of the current Forecast that covers the months of December 2021 through February 2022.

Activity on the WWSP will continue to increase over the next several months and years. as more of our projects enter the construction phase. To manage this, we are working to complete our planning, design, real estate, and related permitting activities. Additionally, we currently have six projects in construction. At the January TVWD Board work session, we will provide an update on our project delivery progress and on our active construction projects.

Budget Impact:

Informational item only. Budget impacts are being forecasted.

Staff Contact Information:

David Kraska, PE; WWSS Commission General Manager; 503-941-4561; david.kraska@tvwd.org

Attachments:

WWSS Commission January 2022 Board Meeting Agenda

WWSP Approvals and Procurements Forecast

Management Staff Initials:

Chief Executive Officer	ARH	Customer Service Manager	N/A
Chief Engineer	N/A	IT Services Director	N/A
Chief Financial Officer	N/A	Human Resources Director	N/A
General Counsel	CB	Water Supply Program Director	PK

**Willamette Water Supply System Commission
Board Meeting Agenda
Thursday, January 6, 2022 | 12:00 – 1:30 PM
Microsoft Teams Meeting**

If you wish to attend via conference call and need dial-in information, please contact annette.rehms@tvwd.org or call 971-222-5957 by 10:00 a.m. on January 6, 2022. If you wish to address the WWSS Board, please request the Public Comment Form and return it 48 hours prior to the day of the meeting. **All testimony is electronically recorded.**

REGULAR SESSION – 12:00 PM

CALL TO ORDER

1. GENERAL MANAGER'S REPORT – Dave Kraska

Brief presentation on current activities relative to the WWSS Commission

2. PUBLIC COMMENT

This time is set aside for persons wishing to address the Board on items on the Consent Agenda, as well as matters not on the agenda. Additional public comment will be invited on agenda items as they are presented. Each person is limited to five minutes unless an extension is granted by the Board. Should three or more people testify on the same topic, each person will be limited to three minutes.

3. CONSENT AGENDA

These items are considered to be routine and may be approved in one motion without separate discussion. Any Board member may request that an item be removed by motion for discussion and separate action. Any items requested to be removed from the Consent Agenda for separate discussion will be considered immediately after the Board has approved those items which do not require discussion.

A. Approve the December 2, 2021, meeting minutes

B. Accept Financial Statements and Report of Independent Auditor for the Fiscal Year Ended June 30, 2021

4. BUSINESS AGENDA

A. Election of Officers – Dave Kraska

B. Adopt PLM_5.3 Resolution of Need (fifth supplemental) – Joelle Bennett

5. INFORMATION ITEMS

A. Market Conditions and Outlook – Dave Kraska

B. Planned February Business Agenda Items – Joelle Bennett

C. A Special Board Meeting is scheduled on January 20, 2022, 12:00-12:30pm, via Microsoft Teams

D. The next Regular Board Meeting is scheduled on February 3, 2022, via Microsoft Teams

6. COMMUNICATIONS AND NON-AGENDA ITEMS

A. None scheduled

ADJOURNMENT

Approvals and Procurement Forecast: December 2021 through February 2022

This report provides a three-month projection of (1) forthcoming actions under the WWSS Management Authority Matrix and (2) ongoing and forthcoming procurements.

a = Actual date
 e = Email approval
 FC = Finance Committee
 LCRB = Local Contract Review Board
 MC = Management Committee
 N/A = Not applicable
 OC = Operations Committee

Rec. = Recommendation
 t = Tentative date
 TBD = To be determined; sufficient information not available to project a date
 Note: Dates in **red text** indicate meetings needed outside the normal meeting schedule

Type	Description	Projected Action	Body/Position (projected action date)		
			Program Director	WWSS Committees	WWSS Board
Program Baseline or Related Plans (above Program Director's Authority)	1. PLM_5.3 Add Accommodations for Temporary Pump Station Connection and Use during WWSS Commissioning	Approve	N/A	MC: 12/16/2021 t	N/A
		Execute	N/A	N/A	N/A
Real Estate	2. PLM_1.3 Resolution of Need (fifth supplemental approval)	Approve	N/A	MC: 11/18/2021 a	12/2/2021 a
		Approve	N/A	MC: 12/16/2021 t	1/6/2022 t
IGAs, MOUs, Permit Commitments, & Similar Agreements	4. DCS_1.0 Sherwood Broadband Services IGA	Approve	N/A	MC: 3/18/2021 a	4/1/2021 a
		Execute	12/30/2021 t	N/A	N/A
	5. PLM_1.3 BPA Reimbursement Agreement	Approve	N/A	MC: 5/20/2021 a	6/3/2021 a
		Execute	12/1/2021 a	N/A	N/A
	6. PLM_1.0 Wilsonville Ground Lease Amendment 1	Approve	N/A	MC: 8/19/2021 a	9/2/2021 a
		Execute	10/4/2021 a	N/A	N/A
	7. RES_1.0 WCLUT Grabhorn Road Realignment IGA	Approve	N/A	MC: 10/21/2021 a	11/4/2021 a
		Execute	12/30/2021 t	N/A	N/A
	8. PLM_4.4 WCLUT Construction IGA	Approve	N/A	MC: 10/21/2021 a	11/4/2021 a
		Execute	12/30/2021 t	N/A	N/A
9. PLM_4.2 WCLUT Construction IGA	Approve	N/A	MC: 1/20/2022 t	2/3/2022 t	
	Execute	2/28/2022 t	N/A	N/A	
10. Sherwood Emergency Intertie IGA	Approve	N/A	MC: 1/20/2022 t	2/3/2022 t	
	Execute	2/28/2022 t	N/A	N/A	
Contracts (above Program Director's Authority)	11. WTP_1.0 Tree Clearing Goal: Clear trees from WTP site before bird nesting season Value: \$1.1M Contractor: Emery & Sons Construction Group, LLC	Approve	N/A	MC: 11/18/2021 a	12/2/2021 a
		Execute	12/9/2021 a	N/A	N/A
Contract Amendments and Change Orders (above Program Director's Authority)	12. PLM_1.3 Contract for Construction Goal: Construct PLM_1.3 Value: \$37.6M (estimated) Contractor: TBD	Approve	N/A	MC: 1/20/2022 t	2/3/2022 t
		Execute	2/4/2022 t	TBA	N/A
Contract Amendments and Change Orders (above Program Director's Authority)	13. RES_1.0/PLM_5.3 GMP for Construction Goal: Construct RES_1.0 and PLM_5.3 Value: 127.5M Contractor: Hoffman-Fowler, LLC	Approve	N/A	MC: 12/16/2021 t	1/6/2022 t
		Execute	1/10/2022 t	N/A	N/A

Willamette Water Supply

Our Reliable Water

Type	Description	Projected Action	Body/Position (projected action date)		
			Program Director	WWSS Committees	WWSS Board
Contract Amendments and Change Orders (above Program Director's Authority) Continued	14. WTP_1.0 GMP for Construction Goal: Construct WTP_1.0 Value: TBD Contractor: Sundt Construction	Approve	N/A	MC: 1/20/2022 t	2/3/2022 t
		Execute	2/4/2022 t	N/A	N/A
Local Contract Review Board (LCRB) Actions	15. None	Approve	N/A	N/A	N/A