

# Tualatin Valley Water District



Delivering the Best Water • Service • Value



## BOARD WORK SESSION AGENDA\*

December 1, 2020

President Bernice Bagnall

Treasurer Jim Duggan

Vice President Dick Schmidt

Secretary Todd Sanders

Acting Secretary Jim Doane

\*To slow the spread of COVID-19, this meeting is dial-in only. It will not be held at a physical location. If you wish to attend via conference call and need dial-in information, please email [katherine.desau@tvwd.org](mailto:katherine.desau@tvwd.org) or call 503-848-3078 by 4:30 p.m. on December 1, 2020.

The meeting is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to the contact listed above.

For online meeting information, Commissioner bios and more, visit [www.tvwd.org](http://www.tvwd.org).

### VISION

Delivering the best water • service • value

### MISSION STATEMENT

To provide our community quality water and customer service

### VALUES

Reliability • Integrity • Stewardship • Excellence • Safety

**EXECUTIVE SESSION – 5:00 PM – ONLINE MEETING**

An executive session of the Board is called under ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer who does not request an open hearing.

**WORK SESSION – 6:00 PM – ONLINE MEETING\***

**CALL TO ORDER**

**ANNOUNCEMENTS**

**1. DISCUSSION ITEMS**

- A. Review of District Infrastructure. *Staff Report – Carrie Pak*
- B. Budget Process Overview. *Staff Report – Paul Matthews*

**ADJOURNMENT**

## Tualatin Valley Water District



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**To:** Board of Commissioners

**From:** Carrie Pak, PE, Chief Engineer

**Date:** December 1, 2020

**Subject:** Review of District Infrastructure

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### Key Concepts:

- The District owns and operates a water infrastructure system that delivers clean, safe, and reliable drinking water to a population of nearly 230,000.
- The Engineering and Operations Department is responsible for planning, designing, constructing, operating, and maintaining District infrastructure.
- This informational presentation will provide an overview of existing District infrastructure.

### Background:

As the second largest drinking water provider in the state of Oregon, TVWD delivers an annual average of approximately 21 million gallons of water every day to homes and businesses. This is accomplished through a complex network of valuable infrastructure which includes 23 active reservoirs, 12 pump stations, an aquifer storage and recovery well (ASR well) capable of storing more than 300 million gallons annually, 5,313 fire hydrants, 22,295 valves, 752 miles of water mains, and numerous other assets related to the delivery of safe, reliable drinking water every day.

In the 2018 Master Plan Update, in addition to capacity improvements, staff identified the need for over \$300 million in future spending needed to maintain and replace piping as part of the Mains Replacement Program. The water mains in the District are aging and experience external corrosion from a variety of challenging environmental conditions. Staff also recognize that other infrastructure assets continue to age and are subject to some of these same environmental conditions, which also require a comprehensive maintenance and replacement program.

This brief presentation will provide an overview of the existing conditions of District infrastructure and asset management strategies which are proposed to properly maintain the water system for the long-term benefits of District customers.

### Budget Impact:

There is no direct budget impact associated with this informational presentation. Any identified capital improvement needs will be presented during the District budget approval process.

### Staff Contact Information:

Carrie Pak, PE; Chief Engineer, 503-8483045; [carrie.pak@tvwd.org](mailto:carrie.pak@tvwd.org)

**Attachments:**

None

**Management Staff Initials:**

Chief Executive Officer	ARH	Customer Service Manager	N/A
Chief Engineer	CEP	IT Services Director	N/A
Chief Financial Officer	POW	Human Resources Director	N/A
General Counsel	CS	Water Supply Program Director	N/A

**Tualatin Valley Water District**



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**To:** Board of Commissioners  
**From:** Paul L. Matthews, Chief Financial Officer  
**Date:** December 1, 2020  
**Subject:** Budget Process Overview

**Key Concepts:**

- Review proposed Board and Budget Committee meeting schedule for the 2021-23 biennial budget process.
- Discuss the impacts of COVID-19 pandemic on the budget process.

**Background:**

As the District begins its 2021-23 budget process, the District’s Budget Officer will review the proposed budget schedule, including key dates for the Budget Committee and Board.

Considering COVID-19 restrictions, the District is unlikely to have a Budget Committee tour of District facilities as it has in past years. In lieu of an actual tour, the Board will be asked to consider whether the Budget Committee should have no tour or a virtual tour this year. The District has conducted Budget Committee tours in previous years prior to the kick-off of the Budget Committee workshops and formal meeting.

**Budget Impact:**

None. The costs incurred to prepare this information item is included in the District’s current budget.




**Staff Contact Information:**

Paul L. Matthews; Chief Financial Officer; 503-848-3017; [paul.matthews@tvwd.org](mailto:paul.matthews@tvwd.org)

**Attachments:**

None

**Management Staff Initials:**

Chief Executive Officer		Customer Service Manager	N/A
Chief Engineer	N/A	IT Services Director	N/A
Chief Financial Officer		Human Resources Director	N/A
General Counsel		Water Supply Program Director	N/A