



**TUALATIN VALLEY**  
WATER DISTRICT

# Board Meeting Minutes

November 15, 2023

## REGULAR MEETING – 6:00 PM

### CALL TO ORDER

Commissioners Present: Jim Doane, PE; Jim Duggan, PE; Carl Fisher; Elliot Lisac, Todd Sanders, PhD

Staff Present: Paul Matthews, Interim Chief Executive Officer; Clark Balfour, General Counsel; Justin Carlton, Interim Chief Financial Officer; Pete Boone, PE, Chief Operating Officer; Dave Kraska, PE, Water Supply Program Director; Andrew Carlstrom, Customer Service Manager; Justin Dyke, Interim Communications and Public Affairs Supervisor; Kylie Bayer, Human Resources Director; and Sam Kaufmann, District Recorder.

### 1. PUBLIC HEARINGS

- A. Proposed Supplemental Budget establishing three new funds and adjusting appropriations in two existing funds. *Staff Report – Justin Carlton, Interim Chief Financial Officer*

Justin Carlton presented his staff report on the proposed supplemental budget.

Commissioner Sanders opened the public hearing at 6:10 PM and called for questions from the public. There were none. Commissioner Sanders Closed the public hearing at 6:11 PM.

Motion was made by Doane, seconded by Lisac, to adopt Resolution 18-23, a resolution adopting 2023-25 supplemental budget establishing the system development charges fund, 2023 revenue bond fund, and 2024 revenue bond fund, and adjusting appropriations for 2023-25 biennium. The motion passed unanimously with Doane, Duggan, Fisher, Lisac and Sanders voting in favor.

- B. Proposed Amendments to System Development Charges Ordinance 01-12. *Staff Report – Clark Balfour, General Counsel*

Clark Balfour presented his staff report on the proposed ordinance amending System Development Charges.

Commissioner Sanders opened the public hearing at 6:16 PM and called for questions from the public. There were none. Commissioner Sanders Closed the public hearing at 6:16 PM.

Motion was made by Lisac, seconded by Doane, to adopt Ordinance 02-23, an ordinance amending Ordinance 01-12 regarding system development charges. The motion passed unanimously with Doane, Duggan, Fisher, Lisac and Sanders voting in favor.

### REPORTS BY THE CHIEF EXECUTIVE OFFICER AND MANAGEMENT STAFF

Paul Matthews presented the CEO report and Justin Carlton presented his department update.

### COMMISSIONER COMMUNICATIONS

A. Reports of meetings attended.

Commissioners described and submitted a list of recently attended meetings (see attached forms).

B. Topics to be raised by the Commissioners.

Motion was made by Doane, seconded by Duggan to direct HR staff and General Counsel to develop an employment agreement with Paul Matthews to serve as the District's CEO and bring to the Board for approval at the December regular meeting. The motion passed unanimously with Doane, Duggan, Fisher, Lisac and Sanders voting in favor.

**PUBLIC COMMENT**

There was none.

**2. CONSENT AGENDA**

- A. Approve the October 18, 2023, regular meeting minutes.
- B. Request for Endorsement of Annexation – Tax Lot 200 on Tax Map 1N1-21AB and Portions of Tax Lot 100 on Tax Map 1N1-21AB.

Motion was made by Doane, seconded by Duggan, to approve the Consent Agenda as presented. The motion passed unanimously with Doane, Duggan, Fisher, Lisac and Sanders voting in favor.

**3. BUSINESS AGENDA**

- A. Consider a resolution updating Local Contract Review Board rules. *Staff Report – Clark Balfour, General Counsel*

President Sanders convened the Local Contract Review Board at 6:37PM.

Clark Balfour presented his staff report on the Local Contract Review Board rules.

Motion was made by Duggan, seconded by Doane, to adopt Resolution 20-23, a resolution amending the Local Contract Review Board (LCRB) rules to align with Oregon Revised Statutes. The motion passed unanimously with Doane, Duggan, Fisher, Lisac and Sanders voting in favor.

President Sanders adjourned the Local Contract Review Board at 6:40 PM.

**ADJOURNMENT**

There being no further business, President Sanders adjourned the meeting at 6:42 PM.

---

Todd Sanders, President

---

Jim Doane, Secretary






1

### Overview

- Supplemental budget process
- Why a supplemental budget
- Flow of funds
- Proposed Budget Changes

2 | 

2

## Supplemental Budget Process

### Legal Requirements

- Governed by Oregon Local Budget Law in ORS 294.305 to 294.565
- Requires balanced budget: Resources and requirements must balance
- If changes for a fund's expenditures exceed 10% and/or a new appropriation category is created, a public hearing required
- Requires specific public notifications



3

## TVWD's Recent Debt History

June 2015 – Series 2005 Bonds called

June 2022 – First draw on the WIFIA loan

May 2023 – Series 2023 Bonds issued



4

### Capital Funding Sources

	<u>WIFIA</u>	<u>2023 Bonds</u>	<u>Capital Reserves</u>	<u>SDCs<sup>1</sup></u>
<b>WWSS</b>	✓	✓	✓	✓
<b>MPE</b>	✓	✓	✓	✓
<b>WIF</b>	✓	✓	✓	✓
<b>JWC CIP</b>		✓	✓	✓
<b>Barney CIP</b>		✓	✓	✓
<b>In-District CIP</b>		✓	✓	✓

1) Certain restrictions apply for SDC improvement fees related to growth projects

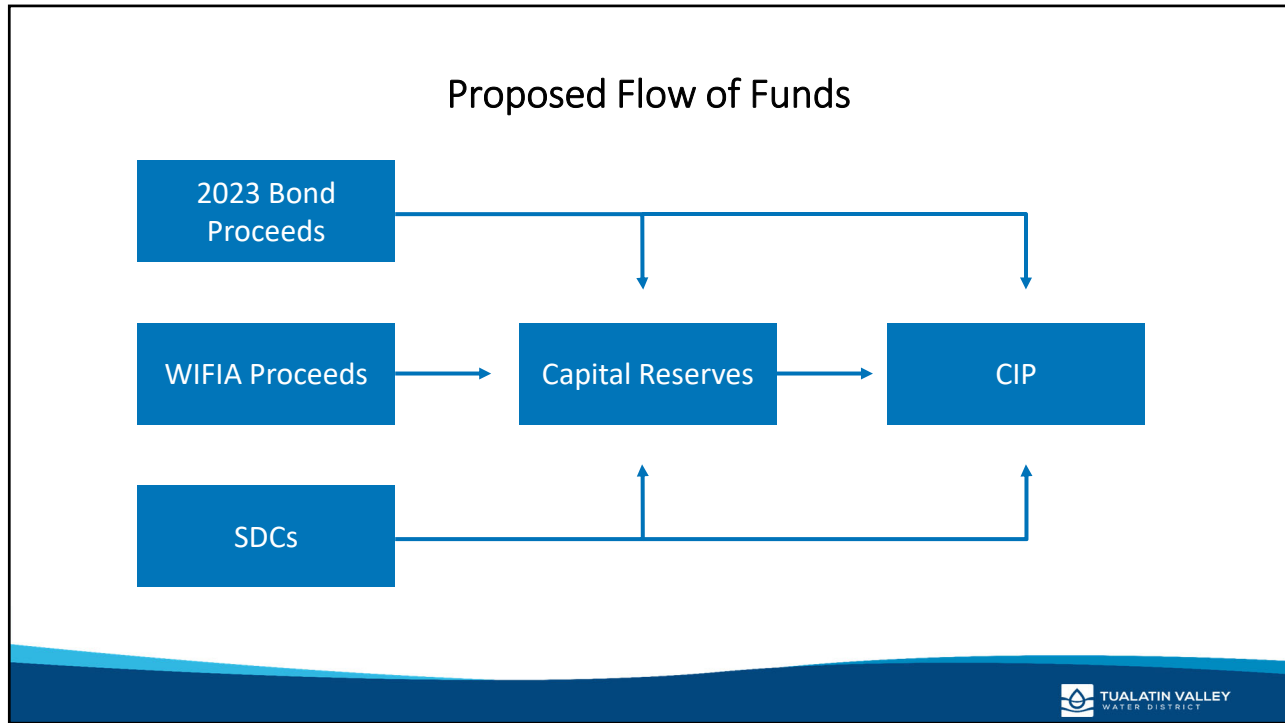


5

### Current Flow of Funds



6



7

### System Development Charges Fund (New)

<u>Resources</u>	<u>2023-25 Adopted</u>	-	<u>Supplemental Proposed</u>	=	<u>Change</u>
System Development Charges	\$		\$ 8,906,616		\$ 8,906,616
<b>Total Resources</b>	<b>\$</b>		<b>\$ 8,906,616</b>		<b>\$ 8,906,616</b>
<u>Requirements</u>					
Transfers Out:					
To Capital Improvement Fund	\$		\$ 8,906,616		\$ 8,906,616
<b>Total Transfers Out</b>	<b>\$</b>		<b>\$ 8,906,616</b>		<b>\$ 8,906,616</b>
<b>Total Requirements</b>	<b>\$</b>		<b>\$ 8,906,616</b>		<b>\$ 8,906,616</b>

8

### 2023 Revenue Bonds Fund (New)

<u>Resources</u>	<u>2023-25 Adopted</u>	<u>Supplemental Proposed</u>	<u>Change</u>	
Transfers In	\$	- \$	81,881,250 \$	81,881,250
Interest Income	\$	- \$	330,079 \$	330,079
<b>Total Resources</b>	<b>\$</b>	<b>- \$</b>	<b>82,211,329 \$</b>	<b>82,211,329</b>
<u>Requirements</u>				
Transfers Out:				
To Capital Improvement Fund	\$	- \$	27,209,827 \$	27,209,827
To Capital Reserve Fund	\$	- \$	55,001,502 \$	55,001,502
<b>Total Transfers Out</b>	<b>\$</b>	<b>- \$</b>	<b>82,211,329 \$</b>	<b>82,211,329</b>
<b>Total Requirements</b>	<b>\$</b>	<b>- \$</b>	<b>82,211,329 \$</b>	<b>82,211,329</b>

9 |



9

### 2024 Revenue Bonds Fund (New)

<u>Resources</u>	<u>2023-25 Adopted</u>	<u>Supplemental Proposed</u>	<u>Change</u>	
Debt Proceeds	\$	- \$	120,000,000 \$	120,000,000
<b>Total Resources</b>	<b>\$</b>	<b>- \$</b>	<b>120,000,000 \$</b>	<b>120,000,000</b>
<u>Requirements</u>				
Transfers Out:				
To Capital Improvement Fund	\$	- \$	120,000,000 \$	120,000,000
<b>Total Transfers Out</b>	<b>\$</b>	<b>- \$</b>	<b>120,000,000 \$</b>	<b>120,000,000</b>
<b>Total Requirements</b>	<b>\$</b>	<b>- \$</b>	<b>120,000,000 \$</b>	<b>120,000,000</b>

10 |



10

### Capital Reserve Fund - Resources

<u>Resources</u>	<u>2023-25 Adopted</u>	<u>Supplemental Proposed</u>	<u>Change</u>
Beginning Fund Balance	\$ 108,757,547	\$ 108,757,547	\$ -
Interest Income	\$ 5,221,939	\$ 5,221,939	\$ -
Sales of Meters & Services	\$ 3,576,750	\$ 3,576,750	\$ -
System Development Charges	\$ 8,906,616	\$ -	\$ (8,906,616)
Transfers In:			
From General Fund	\$ 120,000,000	\$ 120,000,000	\$ -
From Debt Proceeds (WIFIA) Fund	\$ 314,436,597	\$ 161,248,990	\$ (153,187,607)
From 2023 Revenue Bond Fund	\$ -	\$ 55,001,502	\$ 55,001,502
Total Transfers In	\$ 434,436,597	\$ 336,250,492	\$ (98,186,105)
<b>Total Resources</b>	<b>\$ 560,899,449</b>	<b>\$ 453,806,728</b>	<b>\$ (107,092,721)</b>

11

### Capital Reserve Fund - Requirements

<u>Requirements</u>	<u>2023-25 Adopted</u>	<u>Supplemental Proposed</u>	<u>Change</u>
Transfers Out:			
To Capital Improvement Fund	\$ 471,065,937	\$ 363,973,216	\$ (107,092,721)
Total Transfers Out	\$ 471,065,937	\$ 363,973,216	\$ (107,092,721)
Ending Fund Balance	\$ 89,833,512	\$ 89,833,512	\$ -
<b>Total Requirements</b>	<b>\$ 560,899,449</b>	<b>\$ 453,806,728</b>	<b>\$ (107,092,721)</b>


12



<b>WIFIA Proceeds Fund (Renamed)</b>					
<u>Resources</u>	<u>2023-25 Adopted</u>		<u>Supplemental Proposed</u>		<u>Change</u>
Beginning Fund Balance	\$	99,023,722	\$	99,023,722	\$ -
Interest Income	\$	330,079	\$	-	\$ (330,079)
Debt Proceeds	\$	264,106,518	\$	144,106,518	\$ (120,000,000)
<b>Total Resources</b>	<b>\$</b>	<b>363,460,319</b>	<b>\$</b>	<b>243,130,240</b>	<b>\$ (120,330,079)</b>
<u>Requirements</u>					
Transfers Out:					
To Capital Improvement Fund	\$	49,023,722	\$	-	\$ (49,023,722)
To Capital Reserve Fund	\$	314,436,597	\$	161,248,990	\$ (153,187,607)
To 2023 Revenue Bond Fund	\$	-	\$	81,881,250	\$ 81,881,250
<b>Total Transfers Out</b>	<b>\$</b>	<b>363,460,319</b>	<b>\$</b>	<b>243,130,240</b>	<b>\$ (120,330,079)</b>
<b>Total Requirements</b>	<b>\$</b>	<b>363,460,319</b>	<b>\$</b>	<b>243,130,240</b>	<b>\$ (120,330,079)</b>


## Staff Recommendation

Consider a resolution adopting 2023-25 Supplemental Budget establishing the System Development Charges Fund, 2023 Revenue Bond Fund, and 2024 Revenue Bond Fund, and adjusting appropriations for 2023-25 Biennium.



TUALATIN VALLEY  
WATER DISTRICT

**ORDINANCE 2<sup>ND</sup> READING - PROPOSED AMENDMENTS TO  
SYSTEM DEVELOPMENT CHARGES**



**Clark Balfour, General Counsel**  
November 15, 2023

15



TUALATIN VALLEY  
WATER DISTRICT



**CHIEF EXECUTIVE OFFICER AND  
MANAGEMENT STAFF REPORT**

**Paul Matthews**  
November 15, 2023

16

## LEADERSHIP TEAM PLANNING SESSION

### Leadership Team Retreat

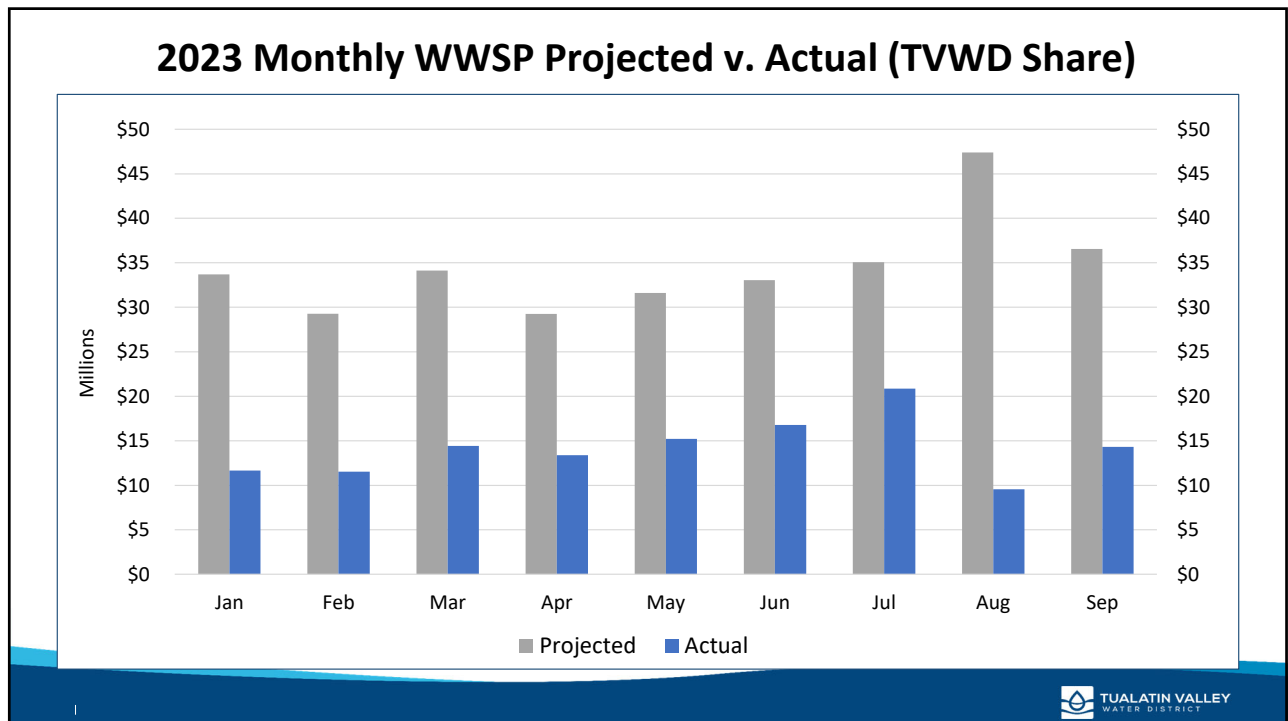
- Held Monday, November 13<sup>th</sup>
- Reviewed each department's projects and priorities
- Examined dependencies in schedules and activities
- Developing presentation for the Board's December 5<sup>th</sup> Work Session regarding priorities and potential delays in initiatives

## DEPARTMENT REPORT

Interim Chief Financial Officer Justin Carlton will present the department report this evening.



19



20

## Weekly Cash Flow Model

### Sources

- Rate & non-rate revenue
- WIFIA
- Investment portfolio

### Uses

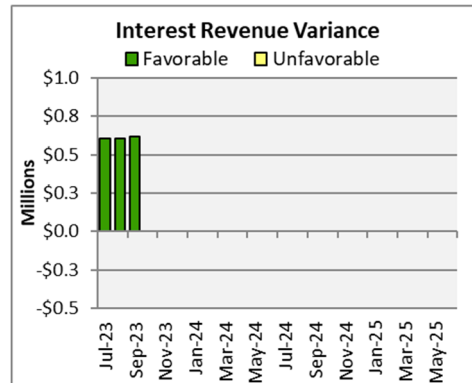
- O&M
- Capital expenditures
- Debt repayments
- New investments

Tualatin Valley Water District		Future Cash-Match Holdings: <b>\$682,085</b>														
Weekly Sources & Uses of Funds - LGIP 1		October 2023				November 2023				December 2023						
Month:		3			4			1			2			3		
Week:		3			4			1			2			3		
<b>Sources of Funds</b>																
<b>Cash &amp; Investments</b>																
12	Reg. Cash Balance (LGIP)	\$36,478,887	\$47,799,677	\$42,221,219	\$4,968,818	\$25,706,175	\$45,012,755	\$35,802,062	\$25,798,072	\$17,636,691	\$35,377,374	\$77,275				
14	Cashflow from Current Portfolio	21,260,144	865,344	2,002,500	0	\$9,946,943	22,500			20,489	26,101,153	69,306				
15	Cashflow from New Investments															
<b>Revenue &amp; Interest Earnings (LGIP)</b>																
16		\$3,463,546	\$3,470,667	\$2,200,523	\$2,192,782	\$2,197,499	\$2,202,232	\$2,237,409	\$2,228,894	\$2,235,693	\$2,237,901	\$1,978				
<b>New Debt Financing</b>																
21	WIFIA (depends on WWSP)	0	0	0	0	\$8,637,942	0	0	0	\$10,740,000	0	0				
22	Revenue Bond Proceeds	0	0	0	0	0	0	0	0	0	0	0				
23		\$51,202,577	\$51,635,688	\$46,424,242	\$37,161,600	\$56,488,179	\$47,257,487	\$38,039,471	\$28,047,854	\$50,713,537	\$37,684,581	\$29,251				
<b>Uses of Funds</b>																
<b>Operations - Net O&amp;M + Capital Outlays</b>																
27		\$1,068,576	\$1,068,576	\$1,037,485	\$1,037,485	\$1,037,485	\$1,037,485	\$1,090,696	\$1,090,696	\$1,090,696	\$1,090,696	\$1,110				
<b>Capital-related</b>																
29	WWSP (incl. MPE)	\$2,608	\$7,514,177	\$9,998,443	\$9,998,443	\$9,998,443	\$9,998,443	\$8,830,270	\$8,830,270	\$8,830,270	\$8,830,270	\$9,667				
30	TYWD only (incl. JWC share)	831,717	831,717	419,497	419,497	419,497	419,497	490,197	490,197	490,197	490,197	599				
32	Revenue Bond Debt Service							\$8,830,270								
35	Weekly Capital-Related	\$834,325	\$8,345,894	\$10,417,939	\$10,417,939	\$10,417,939	\$10,417,939	\$9,320,467	\$9,320,467	\$9,320,467	\$9,320,467	\$10,246				
38	Total Weekly Expenditures	\$1,902,900	\$9,414,409	\$11,455,424	\$11,455,424	\$11,455,424	\$11,455,424	\$12,241,400	\$10,411,163	\$10,411,163	\$10,411,163	\$11,376				
<b>Misc. Uses/Adjustments</b>																
39	New Investments	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,926,000	\$0	\$0				
<b>Ending Cash Balance (LGIP)</b>																
46		\$47,799,677	\$42,221,219	\$4,968,818	\$25,706,175	\$45,032,755	\$35,802,062	\$25,798,072	\$17,636,691	\$35,377,374	\$27,273,418	\$17,875				
<b>Total Uses of Funds</b>																
49		\$51,202,577	\$51,635,688	\$46,424,242	\$37,161,600	\$56,488,179	\$47,257,487	\$38,039,471	\$28,047,854	\$50,713,537	\$37,684,581	\$29,251				
<b>LGIP max limit</b>																
51		\$59,847,000	\$59,847,000	\$59,847,000	\$59,847,000	\$59,847,000	\$59,847,000	\$59,847,000	\$59,847,000	\$59,847,000	\$59,847,000	\$59,847,000				
<b>LGIP balance over Max</b>																
52		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
<b>Weekly Sources &amp; Uses of Funds - LGIP 2</b>																
Month:		October 2023			November 2023			December 2023								
Week:		3			4			1								
<b>Sources of Funds</b>																
<b>Cash &amp; Investments</b>																
59	Reg. Cash Balance (LGIP)	\$914,719	\$915,634	\$916,550	\$814,791	\$712,936	\$610,985	\$508,939	\$457,321	\$405,655	\$351,940	\$1,302				
61	Cashflow from New Investments	0	0	0	0	0	0	0	0	0	0	1,000,000				
62	Interest Earnings (LGIP)	915	916	812	716	621	525	453	405	356	777					
<b>New Debt Financing</b>																



## Interest Earnings

- \$600k positive variance per month
- Estimated FY24 total of \$15 million
- FY24 Budgets
  - Debt Service = \$3.65 million
  - Purchased Water = \$14.96 million
  - 189<sup>th</sup> Pump Station = \$9.8 million



## Preparation for the WWSS

- Developed systems to track costs and invoice partners
  - Weekly project expenditures
  - Monthly operating costs
- Implemented ICAP model
- Built team capacity
- Managing WWSS and WIF financial procedures project

23 |



23

## CONSENT AGENDA

- A. Approve the October 18, 2023, regular meeting minutes.
- B. Request for Endorsement of Annexation – Tax Lot 200 on Tax Map 1N1-21AB and Portions of Tax Lot 100 on Tax Map 1N1-21AB.

24 |



24



25

## LCRB Procurement Thresholds

- Small procurements can be selected without quote or other competitive processes under \$10,000.
- Intermediate procurements (selection requiring a minimum of three quotes or a more stringent competitive process) are \$10,000-\$150,000.
- These thresholds were consistent with Oregon Revised Statutes, Chapter 279.
- During the 2023 Oregon Legislative Session, SB1047 was passed which changed these thresholds.
- The revised thresholds, effective September 24, 2023, are \$25,000 for small procurements and \$150,000 for intermediate procurements.

26 |

26

# Staff Recommendation

Revise the LCRB Rules to make the small and intermediate procurement thresholds consistent with Oregon Revised Statutes.







**TUALATIN VALLEY**  
WATER DISTRICT

**Report of Meetings Attended**

**Commissioner Jim Duggan**

Date	Meeting or Function	Purpose	\$	Claimed
10/25/2023	Talkin' Water: Winter Prep.	Virtual Open House	50	x Yes <input type="checkbox"/> No
11/02/2023	WWSS Board Meeting	Regular Meeting	50	x Yes <input type="checkbox"/> No
11/07/2023	TVWD Board Work Session	WWSP & Other Updates	50	x Yes <input type="checkbox"/> No
11/15/2023	TVWD Board Meeting	Regular Monthly Mtg.	50	x Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

OK to Pay \$200.00 - SK

Date: 11/15/2023

Requested by: James. J. Duggan

Commissioner

Date: 11/15/23

Approved by: 

President

ORS 198.190, "A member of the governing body of a district may receive, not to exceed \$50.00 for each day or portion thereof as compensation for services performed as a member of the governing body. Such compensation shall not be deemed lucrative. The governing body may provide for reimbursement of a member for actual and reasonable traveling and other expenses necessarily incurred by a member in performing official duties." *Please note that in accordance with ORS 294.331 (3), members of the budget committee shall receive no compensation for their services as members of such committee.*

In accordance with Board Policies, an amount equal to the unclaimed reimbursements for meetings will be transferred to the District's Customer Emergency Assistance Fund.



**TUALATIN VALLEY**  
WATER DISTRICT

**Report of Meetings Attended**

Commissioner: Carl Fisher

Date: 11/15/2023

Date	Meeting or Function	Purpose	\$	Claimed
10/27/23	1000 Friends Exploring Infrastructure Solutions session	hear from regional experts about infrastructure	50	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
11/7/23	TVWD Work Session	Hear updates from Staff	50	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
11/9/23	Grayber-Bowman Town Hall	Hear legislative updates from local state reps.	50	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
11/13/23	Salinas Town Hall	hear updates from Congress	50	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
11/14/23	TVWD Board Planning meeting	met with Paul, Com Sanders, & staff to review upcoming meeting	50	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
11/15/23	TVWD Board Meeting	Regular monthly meeting	50	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
11/16/23	Rep. Pham & Washington Co. Commissioner Fai Town Hall	Hear legislative and County Commission updates	50	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

OK to Pay \$350.00 - SK

Date: 11/15/23

Approved by



President



Secretary

ORS 198.190, "A member of the governing body of a district may receive, not to exceed \$50.00 for each day or portion thereof as compensation for services performed as a member of the governing body. Such compensation shall not be deemed lucrative. The governing body may provide for reimbursement of a member for actual and reasonable traveling and other expenses necessarily incurred by a member in performing official duties." *Please note that in accordance with ORS 294.331 (3), members of the budget committee shall receive no compensation for their services as members of such committee.*

In accordance with Board Policies, an amount equal to the unclaimed reimbursements for meetings will be transferred to the District's Customer Emergency Assistance Fund.



**TUALATIN VALLEY**  
WATER DISTRICT

**Report of Meetings Attended**

Commissioner: Lisac

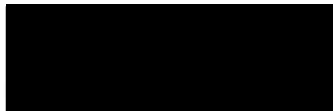
Date: 11/15/23

Date	Meeting or Function	Purpose	\$	Claimed
10/19/23	Talkin' Water	Residential Winter Preparation	50	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
11/7/23	TVWD work session	WWSS update, LCRB revision, survey and focus group results	50	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
11/15/23	TVWD Board Meeting	November meeting	50	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

OK to Pay \$150.00 - SK

Date: 11/15/23

Approved



President



Secretary

ORS 198.190, "A member of the governing body of a district may receive, not to exceed \$50.00 for each day or portion thereof as compensation for services performed as a member of the governing body. Such compensation shall not be deemed lucrative. The governing body may provide for reimbursement of a member for actual and reasonable traveling and other expenses necessarily incurred by a member in performing official duties." *Please note that in accordance with ORS 294.331 (3), members of the budget committee shall receive no compensation for their services as members of such committee.*

In accordance with Board Policies, an amount equal to the unclaimed reimbursements for meetings will be transferred to the District's Customer Emergency Assistance Fund.



**Report of Meetings Attended**

**Commissioner Doane**

Date	Meeting or Function	Purpose	\$	Claimed
11/15	Regular Meeting		50	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
11/7	Work Session		50	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
11/3	USACE Dam Failure		50	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No

15 November 2023 \_\_\_\_\_

Requested by: Jim Doane

Commissioner

**OK to Pay \$150.00 to CEAF- SK**

Date: 11/15/23

Approved by: \_\_\_\_\_

President

ORS 198.190, "A member of the governing body of a district may receive, not to exceed \$50.00 for each day or portion thereof as compensation for services performed as a member of the governing body. Such compensation shall not be deemed lucrative. The governing body may provide for reimbursement of a member for actual and reasonable traveling and other expenses necessarily incurred by a member in performing official duties." *Please note that in accordance with ORS 294.331 (3), members of the budget committee shall receive no compensation for their services as members of such committee.*

In accordance with Board Policies, an amount equal to the unclaimed reimbursements for meetings will be transferred to the District's Customer Emergency Assistance Fund.