REPORTING PROCEDURES
If you see suspicious activity in or around water facilities, TVWD asks you to do the following:

- NEVER CONFRONT PEOPLE INVOLVED IN SUSPICIOUS ACTIVITY
- Call 911 immediately
- Briefly state:
  1. Your name & location
  2. Nature of the problem
  3. Time of occurrence
  4. Who / how many involved
  5. Are there injuries, vehicles, suspicious packages or weapons involved?

TVWD would like to thank you for help and vigilance in keeping our water system safe!

How To Use This Guide
Use this guide to aid in your reporting of a crime that you observe. Record your observations of the incident, suspect, and vehicles while the details are fresh in your mind.

Call 911 if you see suspicious activity, such as:

- People attempting to or actually dumping or discharging material into a water reservoir
- People climbing or cutting a utility fence
- Unidentified vehicles parked or loitering near facilities for no apparent reason
- Multiple sightings of the same person, vehicle or activity inappropriate to the surroundings
- Suspicious opening or tampering with manhole covers, buildings or equipment
- People climbing or on top of tanks
- People photographing or videotaping utility facilities, structures or equipment
- Strangers hanging around locks, gates or water facilities

Tualatin Valley Water District
Delivering the Best Water Service Value
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We Want Your Help To Keep An Eye On Neighborhood Water Infrastructure
Water System Security Observation Guide

The Vehicle

Make:________________ Model:________________
Plate #:___________ State:_______________
Color:____________ Color of Plate:_________
Year:_____________ Body Style:___________

Circle If Applicable:
- Roof Rack?
- Tinted Windows?
- Things In Window?
- Bumper Stickers?
- Grill Guard?

The Suspect(s)

Sex:____________ Race:____________
Height:_________ Weight:____________
Hair Color:_________ Age:_________
General Build:________________________________

Circle If Applicable:
- Date:____________ Time: _______________
- Your Name:________________________________
- Your Phone Number:_________________________
- Description Of Incident:_____________________

- Glasses or Goggles?
- Facial Hair?
- Boots or Shoes?
- Gloves? Carrying Anything?
- Marks/Scars/ Tattoos?
- Hat, Hood or Mask?

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