



How to Add/Update Credit Card Info

- Proceed to <https://ipn2.paymentus.com/cp/tvwd>
- Login to your account

Login

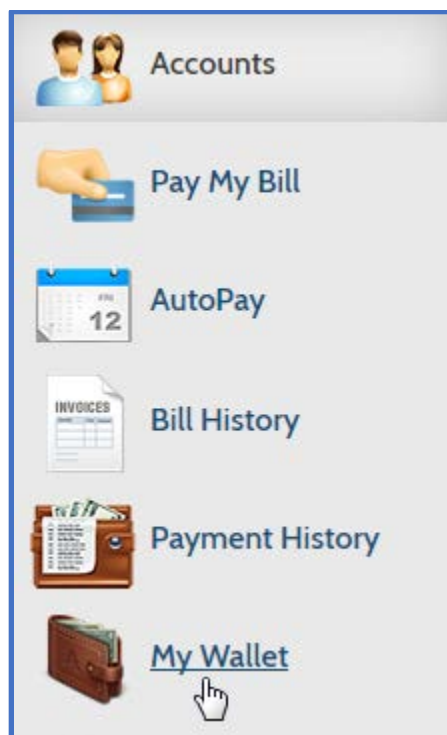
Email
someone@example.com

Password
Password

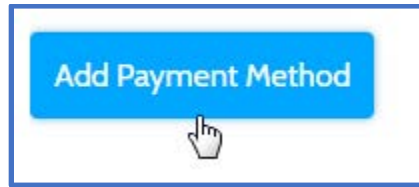
Don't have an account [Register Now](#)

Login [Forgot your password?](#)

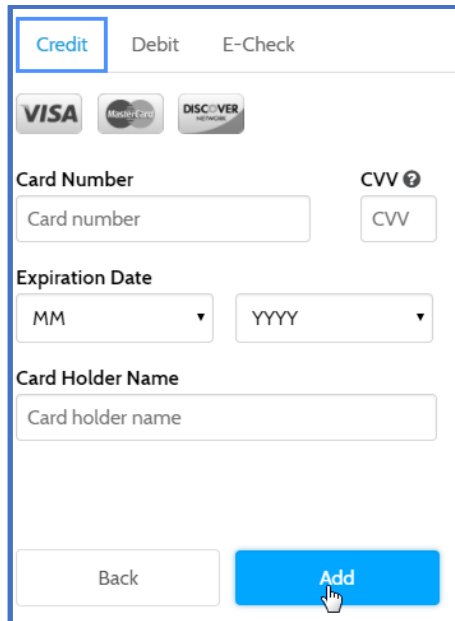
- Proceed to My Wallet on the left-hand side of the webpage.



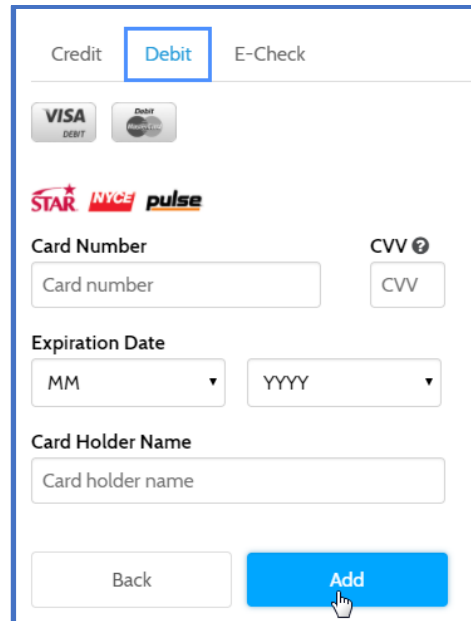
➤ Click on Add Payment Method



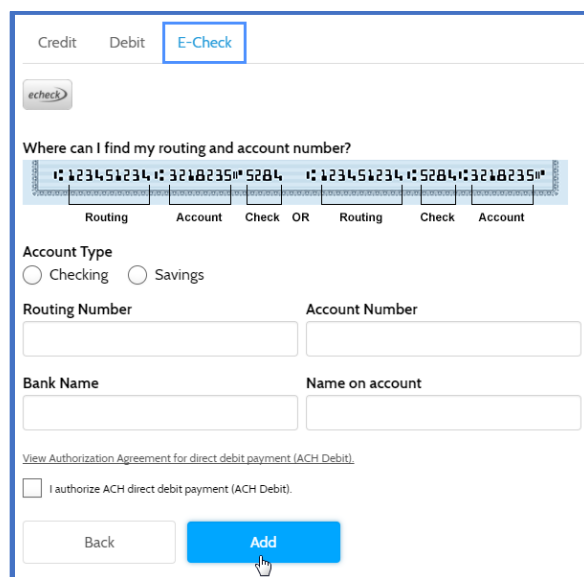
- For Credit, fill in your Card Number, CVV, Expiration Date, & Card Holder Name, then click Add.
- For Debit, fill in your Card Number, CVV, Expiration Date, & Card Holder Name, then click Add.
- For E-Check, Select Account Type, fill in your Routing Number, Account Number, Bank Name, & Name on account. Select the “I authorize” and then click Add.



The screenshot shows the 'Credit' tab selected. It features logos for VISA, MasterCard, and DISCOVER. The form includes fields for Card Number, CVV, Expiration Date (MM and YYYY dropdowns), and Card Holder Name. A blue 'Add' button is highlighted with a hand cursor.

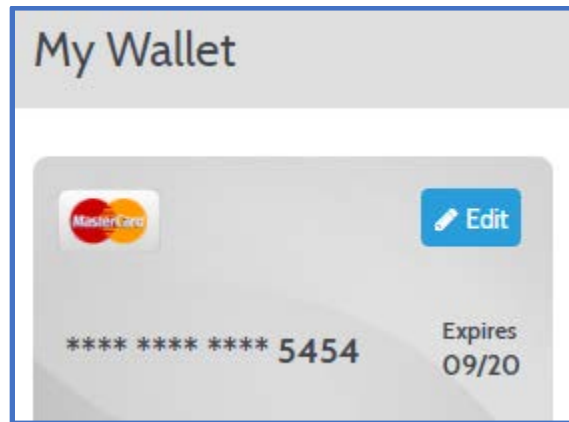


The screenshot shows the 'Debit' tab selected. It features logos for VISA DEBIT and Debit. Below the logos are logos for STAR, NYCE, and pulse. The form includes fields for Card Number, CVV, Expiration Date (MM and YYYY dropdowns), and Card Holder Name. A blue 'Add' button is highlighted with a hand cursor.



The screenshot shows the 'E-Check' tab selected. It includes an 'echeck' icon and a link 'Where can I find my routing and account number?'. Below this is a graphic showing routing and account numbers. The form includes fields for Account Type (Checking or Savings), Routing Number, Account Number, Bank Name, and Name on account. There is a checkbox for 'I authorize ACH direct debit payment (ACH Debit)'. A blue 'Add' button is highlighted with a hand cursor.

- You have now added a payment method.



- You may return to your account and edit this payment method at any time by selecting the Edit button on your payment method.
- Once you click Edit you will have these options...
This will be where you can update your expiration date. This will also be where you can remove a Payment Method.

A screenshot of a dialog box for editing a payment method. The title bar shows the MasterCard logo and the number '*****5454'. The dialog contains three sections: 'Card Number' with a text field containing '*****5454'; 'CVV ?' with a text field containing 'CVV'; and 'Expiration Date' with two dropdown menus, the first showing '09 - September' and the second showing '2020'. Below these is a 'Card Holder Name' section with a text field containing 'Card holder name'. At the bottom, there are three buttons: 'Cancel', 'Confirm' (highlighted with a mouse cursor), and 'Remove Payment Method'.

- Once updated, Click Confirm.