



How to Schedule a Payment-Using Your TVWD Online Account

- Proceed to <https://ipn2.paymentus.com/cp/tvwd>
- Login to your account.

Login

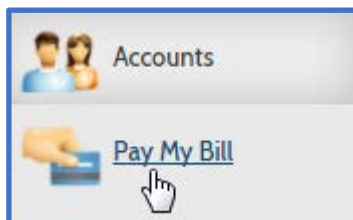
Email
someone@example.com

Password
Password

Don't have an account [Register Now](#)

Login [Forgot your password?](#)

- On the left-hand side Click on Pay My Bill



- Select your account then Click Continue

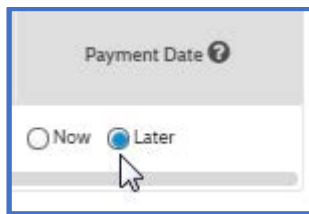
Pay My Bill

Select Account

Util ID#:

+ Add n

Continue



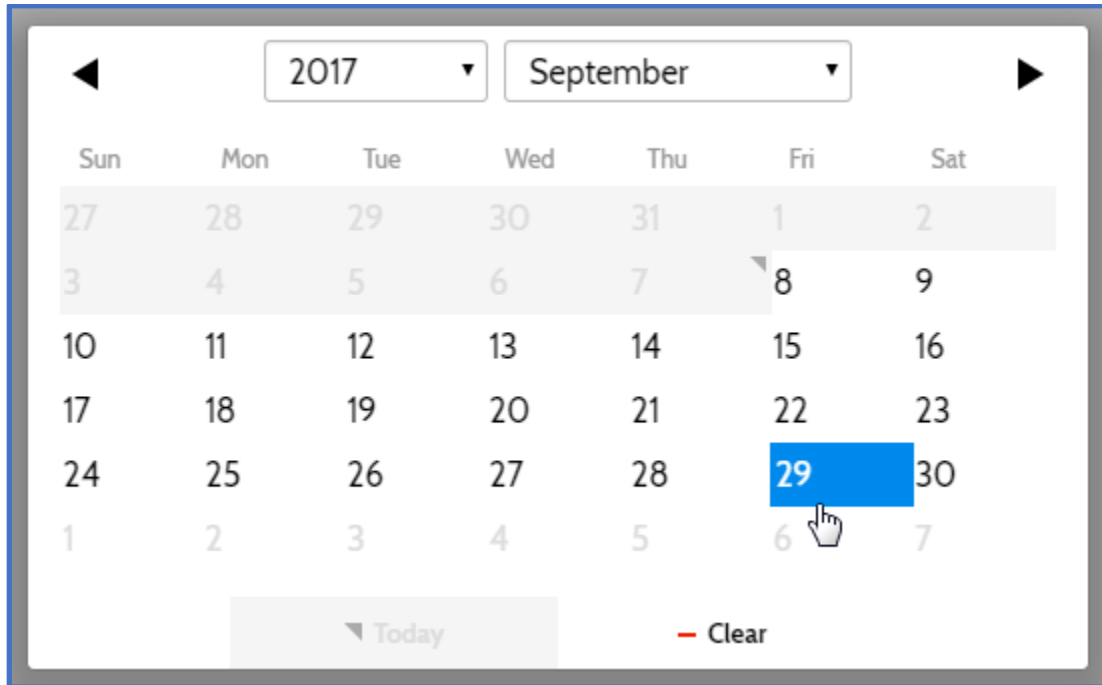
Payment Date ?

Now Later

A small dialog box titled "Payment Date ?" with two radio buttons: "Now" and "Later". The "Later" button is selected and has a mouse cursor over it.

➤ Select the button for Later

➤ Select your date of payment

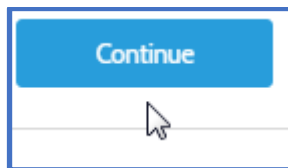


2017 September

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

Today Clear

A calendar interface for September 2017. The date 29 is highlighted in blue, and a mouse cursor is pointing at it. Navigation arrows are at the top, and "Today" and "Clear" buttons are at the bottom.

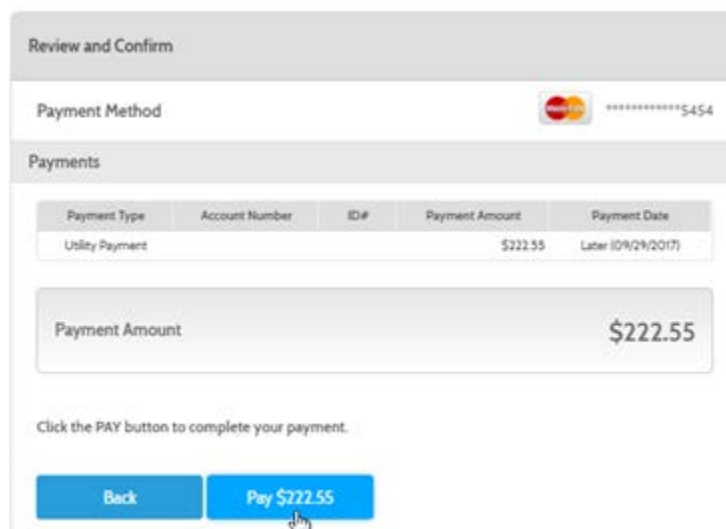


Continue


A blue rectangular button with the text "Continue" in white. A mouse cursor is positioned over the button.

➤ Click Continue

➤ Review and Confirm, then Click Pay.



Review and Confirm

Payment Method  *****5454

Payments

Payment Type	Account Number	ID#	Payment Amount	Payment Date
Utility Payment			\$222.55	Later 10/29/2017

Payment Amount \$222.55

Click the PAY button to complete your payment.

Back Pay \$222.55

A "Review and Confirm" screen for a payment. It shows the payment method as a MasterCard ending in 5454. A table lists one payment: "Utility Payment" for \$222.55, due "Later 10/29/2017". Below the table, the total "Payment Amount" is \$222.55. At the bottom, there are two buttons: "Back" and "Pay \$222.55". A mouse cursor is over the "Pay \$222.55" button.

➤ You have Scheduled your payment and your Confirmation information is provided.

Payment Receipt		
1 of 1 payment(s) have been scheduled.		
<hr/>		
Payment 1 of 1		
Confirmation #	48947197	
Payment Type	Utility Payment	
Account #		
ID #		
Status	Scheduled	
Payment Date	Sep 29, 2017	
Payment Method	MasterCard *****5454	
Payment Amount	\$222.55	
<hr/>		
Combined Payment Amount Charged	\$222.55	
<hr/>		
Back to Payment History	Make another payment	Print