



**Board of Commissioners Retreat  
17911 NW Evergreen Parkway  
Beaverton, OR 97006**

**April 18, 2016**

Assisted listening devices are available upon request 48 hours prior to the day of the meeting by calling 503-848-3000.

**DISCUSSION ITEMS**

1. Introductions and Goals	10:00-10:15 a.m.	(15 minutes)
2. Board Succession Planning	10:15-10:55 a.m.	(40 minutes)
3. Board Policies	10:55-11:15 a.m.	(20 minutes)
4. Break	11:15-11:25 a.m.	(10 minutes)
5. Board/Staff Communication	11:25 a.m.-12:10 p.m.	(45 minutes)
6. Lunch Break	12:10-12:25 p.m.	(15 minutes)
7. Board Meetings	12:25-1:10 p.m.	(45 minutes)
8. Strategic Partnerships	1:10-1:50 p.m.	(40 minutes)
9. Break	1:50-2:00 p.m.	(10 minutes)
10. Strategic Topics	2:00-3:00 p.m.	(60 minutes)

## Board Retreat Topics Preferences

Topic	Burke	Doane	Duggan	McWilliams	Schmidt	Proposed Agenda?
Board meetings: <ul style="list-style-type: none"> <li>Expectations/organization of the Board</li> <li>Determine if any improvements need to be made</li> <li>Determine if following Robert's Rules of Order</li> <li>Add graphics in presentations to enhance TV experience</li> </ul>		X		X	X	Yes
Communication between Board and staff: <ul style="list-style-type: none"> <li>Determine if existing tools can be improved</li> <li>Procedures in contacting staff for info (who to contact first) and determine if Board interfering at all</li> <li>Using District email addresses</li> </ul>		X		X	X	Yes
Communication from Board/staff to public: <ul style="list-style-type: none"> <li>Scope of Board member interactions with public</li> <li>Tie every message to TVWD mission and make it timely and appropriate for audience</li> </ul>	X	X				
Strategic topics: <ul style="list-style-type: none"> <li>Changes in scope of TVWD operations (personnel, responsibilities, acting as lead agency, staff growth)</li> <li>Focus on District Initiatives</li> <li>PERS/health insurance</li> <li>Financial issues/bond sales</li> <li>Legislative/SDAO</li> <li>Anticipate plans of biggest customers</li> <li>Leverage power for future of TVWD</li> <li>Water quality monitoring</li> <li>Workforce development and intern positions</li> </ul>		X	X	X		Yes
Board policies: <ul style="list-style-type: none"> <li>Clarify staff/Board boundaries re: committee work</li> <li>Ensure Board governance over District direction</li> </ul>	X		X	X		Yes
Board succession planning: <ul style="list-style-type: none"> <li>Board recruitment</li> <li>Orientation program</li> </ul>	X	X	X	X		Yes
Strategic partnerships: <ul style="list-style-type: none"> <li>Focus on WWSP (changes in organization, relationship to partners, leadership on governing board)</li> <li>Board relations with other boards (and meeting attendance)</li> </ul>			X	X	X	Yes
Expand citizen involvement in budget/rate processes	X					