

Tualatin Valley Water District



This document represents the official meeting record of the May 20, 2015 regular meeting of the Tualatin Valley Water District (TVWD) Board of Commissioners held at 1850 SW 170th Ave., Beaverton, OR 97003. The video recording of this meeting can be found at: <http://www.tvwd.org/about-us/board-meetings-and-minutes.aspx>.

1. Call to Order and Roll Call

President Burke called the meeting to order at 7:02 p.m.

President Richard Burke	PRESENT
Commissioner Jim Doane	PRESENT
Commissioner Jim Duggan	PRESENT
Commissioner Marilyn McWilliams	PRESENT
Commissioner Dick Schmidt	PRESENT

Management Staff Present: Mark Knudson, P.E., Chief Executive Officer (CEO); Clark Balfour, Legal Counsel; Dave Kraska, P.E., Water Supply Program Director; Mike Britch, P.E., Chief Engineer; Paul Matthews, Chief Financial Officer (CFO)

Staff Present: Mike Jacobs, Risk Management Coordinator; Matt Oglesby, Field Operations Supervisor – Valve; Renée Castilla, District Recorder

Public Present: Jon Holland, Brown & Caldwell; Scott Christenson, HDR

2. Reports by the Chief Executive Officer and Management Staff

Mr. Mark Knudson presented his Chief Executive's Report (Attached). Topics included:

- Water Supply Update;
- Updated Portland Rate Increase;
- Appreciation from Pacific Northwest Section conference of the American Water Works Association;
- SDAO Board Practices Assessment;
- Budget Meeting; and
- Department Report by Dave Kraska.

Mr. Dave Kraska presented the Department report on the Willamette Water Supply Program (PowerPoint attached).

Brief discussion occurred regarding the selection committee for the Program Manager. Staff responded the Executive Committee of Mark Knudson and Kevin Hanway, City of Hillsboro, would

be the official selection committee, with staff from both TVWD and the City of Hillsboro providing technical input.

3. Reports of Meetings Attended and Commissioner Topics

The board members provided reports of meetings they attended during the month.

Commissioner Burke stated he has had questions regarding water rates from many customers. He explained as the Willamette Water Supply Program (WWSP) project begins, water rates will again rise and there will again be a number of questions related to the cost of water from the Portland Water Bureau, the Joint Water Commission, reserves for the WWSP, etc. He asked staff to create talking points for the Commissioners to have on hand to assist them in explain to rate payers the answers to their questions.

Mr. Knudson stated staff shares the concern and the issue is complex. He said staff will address this request as a "Commissioner Topic" and prepare a memorandum to the Board outlining the proposed approach to responding to this request. In addition, Mr. Knudson stated at the July Work Session, water rates will be an agenda item and there will be additional information made available then.

Discussion followed and the Commissioners agreed receiving talking points would be beneficial for communication purposes.

4. Public Comment

There were no public comments.

CONSENT AGENDA

5. Consent Agenda Items

5.1 Work Session Minutes of April 7, 2015

5.2 Regular Meeting Minutes of April 15, 2015

Commissioner Doane and Commissioner Duggan seconded the motion to adopt items 5.1 and 5.2 of the consent agenda. The motion carried.

AYES: Burke, McWilliams, Schmidt, Duggan, Doane

NAYS: None

ABSTAIN: None

5.3 Work Session Minutes of May 5, 2015

Commissioner Schmidt moved and Commissioner Doane seconded the motion to adopt item 5.3 of the consent agenda. The motion carried.

AYES: Burke, Schmidt, Duggan, Doane
NAYS: None
ABSTAIN: McWilliams

BUSINESS AGENDA ITEMS

6. Action Item: Resolution 05-15, A Resolution Approving an Intergovernmental Agreement with the City of Hillsboro for Design and Construction of the Willamette Water Supply Program

Mr. Knudson provided a brief introduction of Resolutions 05-15 and 06-15.

Mr. Todd Heidgerken presented Resolution 05-15, A Resolution Approving an Intergovernmental Agreement with the City of Hillsboro for Design and Construction of the Willamette Water Supply Program (PowerPoint attached).

Commissioner Duggan moved and Commissioner McWilliams seconded the motion to adopt Resolution 05-15, A Resolution Approving an Intergovernmental Agreement with the City of Hillsboro for Design and Construction of the Willamette Water Supply Program. The motion carried.

AYES: Burke, McWilliams, Schmidt, Duggan, Doane
NAYS: None
ABSTAIN: None

7. Action Item: Resolution 06-15, A Resolution Approving an Intergovernmental Agreement with Washington County and the City of Hillsboro for Water System Improvements as part of the SW 124th Avenue Extension Project

Mr. Mike Britch presented Resolution 06-15, A Resolution Approving an Intergovernmental Agreement with Washington County and the City of Hillsboro for Water System Improvements as part of the SW 124th Avenue Extension Project (PowerPoint attached).

Commissioner Doane moved and Commissioner Duggan seconded the motion to adopt Resolution 06-15, A Resolution Approving an Intergovernmental Agreement with Washington County and the City of Hillsboro for Water System Improvements as part of the SW 124th Avenue Extension Project. The motion carried.

AYES: Burke, McWilliams, Schmidt, Duggan, Doane
NAYS: None
ABSTAIN: None

8. Action Item: Resolution 07-15, A Resolution Authorizing a Transfer from the General Fund General Operating Contingency to the Construction Fund Capital Outlay for the Biennial Budget Period 2013-15.

Mr. Paul Matthews presented Resolution 07-15, A Resolution Authorizing a Transfer from the General Fund General Operating Contingency to the Construction Fund Capital Outlay for the Biennial Budget Period 2013-15 (PowerPoint).

Commissioner McWilliams moved and Commissioner Doane seconded the motion to adopt Resolution 07-15, A Resolution Authorizing a Transfer from the General Fund General Operating Contingency to the Construction Fund Capital Outlay for the Biennial Budget Period 2013-15. The motion carried.

AYES: Burke, McWilliams, Schmidt, Duggan, Doane

NAYS: None

ABSTAIN: None

9. Adjournment

There being no further business, President Burke adjourned the meeting at 7:58 p.m.

Approved by the Tualatin Valley Water District on June 17, 2015.

BY: _____

Richard Burke, President

BY: _____

James Duggan, Secretary