

Board IT Needs

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January 7, 2014



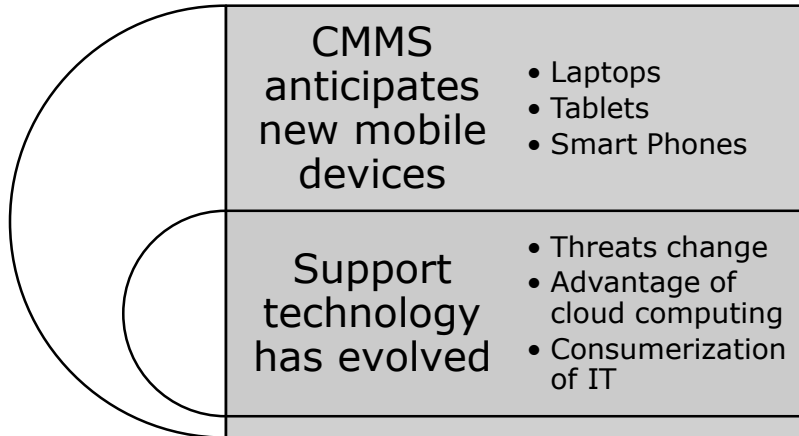
Tonight's Discussions

Presentation Overview

- Review our findings from October Work Session
- Present recommendation
- Receive input from Board



Growing Emphasis on Mobile Computing



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Key Requirements Identified by Board

- Runs necessary software packages
- Light weight and mobile
- Availability of a USB port for printing and other peripherals

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Process of Determining Board IT Needs

Software Requirements

- Easy access to email
- Ability to read and edit documents
 - Portable Document Format (PDF)
 - Word
 - PowerPoint
 - Excel

Form-Factor Requirements

- Portable and light weight (Practical to take to meetings)
- Keyboard with moving keys
- USB Port for printers and other peripherals
- Support for external monitor and keyboards

Other Requirements

- Low total cost of ownership
 - Ease and certainty of compliance (e.g., public records, software licenses)
- Low training requirements
- Consistent with sustainable IT practices

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Evaluation Criteria

- Ability to access email and other documents
- Total cost of ownership (e.g., hardware, support, subscriptions)
- Ease of compliance with public records, licensing, etc.
- Support for peripherals
- Consistent with sustainable IT Practices

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Assessment

Criteria	Status	Surface	iPad	Android
	Quo			
Access email & Documents	+	+	0	0
Total Cost of Ownership	-	0	0	+
Compliance	-	+	+	0
Peripherals identified by Board	+	+	0	0
Sustainability	0	+	+	+

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Staff Recommendation

- Microsoft Surface 2 running Windows 8.1 RT (64 GB)
- Peripherals
 - Keyboards (Type Cover or Touch Cover)
 - 64 GB MicroSD card memory expansion
 - VGA Adapter for external monitor
 - Bluetooth mouse
- Subscription to Office365 E3 for government

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Hardware Hands-on Exercise

Board IT Needs

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Suggested Policy Revisions

Article 1.10.170:

- Revise nomenclature from *laptop* to *device*
- Eliminate requirement for board member to provide phone line
- Change assumed asset life to 3 years
- Eliminate assumption that personal use is taxable

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Next Steps

- If consensus, acquire and configure hardware
- Schedule training
- Prepare policy revision for future board adoption