

Tualatin Valley Water District



BOARD OF COMMISSIONERS
1850 SW 170th AVENUE
REGULAR MEETING MINUTES

NOVEMBER 20, 2013

Commissioners: President Richard Burke, Jim Doane, Marilyn McWilliams, and Dick Schmidt
(Jim Duggan was absent)

Management

Staff: Mark Knudson, Patty Rupp, Todd Heidgerken, Paul Matthews, Dale Fishback, Brenda Lennox, and Mike Britch

Legal Counsel: Clark Balfour

Public: No public present

Note: Unless otherwise indicated the term "Motion carried" means the action of the Board of Commissioners was unanimous.

President Burke called the Regular meeting of the Tualatin Valley Water District (TVWD) Board of Commissioners to order at 7:00 p.m.

REPORTS BY CHIEF EXECUTIVE OFFICER (CEO) AND MANAGEMENT STAFF *(Report attached)*

Chief Executive Officer (CEO), Mark Knudson, provided the following information and updates to the Board:

- Portland's Total Coliform Event
- Willamette Water Supply Program
- American Society of Civil Engineers National Pipeline Conference/Oregon Resilience Plan
- Winter Weather Reminder
- TVWD Employee Auction

Department Report: *(PowerPoint slides attached)*

Chief Engineer, Mike Britch provided the department report for the Engineering Department. Mr. Britch provided a PowerPoint presentation on "Source, Reliability and System Redundancy Related Projects".

BOARD REPORTS OF MEETINGS ATTENDED REPRESENTING TVWD AND COMMISSIONER TOPICS

A report was given by each Board member of meetings they attended during the past month.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

None.

CONSENT AGENDA

Without objection, President Burke divided the consent agenda items.

It was moved by Commissioner Doane and seconded by Commissioner McWilliams approving item 5.1, Work Session minutes of October 1, 2013. The motion carried

It was moved by Commissioner Schmidt and seconded by Commissioner McWilliams approving item 5.2, Regular meeting minutes of October 16, 2013. The motion passed with three votes in favor. President Burke abstained.

RESOLUTION 11-13, AMENDING AND RESTATING LOCAL CONTRACT REVIEW BOARD RULES

It was moved by Commissioner Doane and seconded by Commissioner Schmidt to recess the Regular meeting and convene as the Local Contract Review Board. The motion carried.

CEO, Knudson, explained that the Local Contract Board Rules are reviewed by staff periodically to be sure they are current.

Legal Counsel, Clark Balfour reported that recent actions by the Oregon Legislature in 2013, which become effective January 1, 2014, have necessitated amendments to the Rules. One of the amendments is the definition of small purchases from \$5,000 or under to \$10,000 or under. Reflecting this change requires amendments in various places in the rules.

Mr. Balfour pointed out that with respect to consultant selection, this would apply in excess of \$250,000. The changes are contained within Rule Division 300. The proposed changes provide for a definition of "affiliate", of which he described, and requires disclosure by a consultant/proposer of certain wrongful acts of the proposer or an affiliate of the proposer. The District will then consider that factor in the award decision.

It was moved by the Local Contract Review Board members, Commissioner Doane and seconded by Commissioner McWilliams to adopt Resolution 11-13 amending the Local Contract Review Board Rules. The motion carried.

Without objection, President Burke adjourned the meeting of the Local Contract Review Board and reconvened the Regular meeting of the Board of Commissioners.

ADJOURNMENT

It was moved by Commissioner Doane and seconded by Commissioner McWilliams to adjourn the Regular meeting at 7:30 PM. The motion carried.

BOARD OF COMMISSIONERS
TUALATIN VALLEY WATER DISTRICT

BY _____ BY _____
President, Richard Burke Secretary, James Duggan

Date Approved: December 18, 2013