



We are a Sustainably Oriented, SHARP Safety Graduate and an Equal Opportunity Employer

Position you are applying for:		
Date:		Email Address:
Last Name:	First Name:	Middle Initial:
Other Names Used (Maiden Name or Prior Names):		
Address:	City:	State: Zip:
Home Telephone #:	Business Phone #:	Message Phone #:
If you are under age 18, can you furnish a work permit?		<input type="checkbox"/> YES <input type="checkbox"/> NO
Have you ever been employed by Tualatin Valley Water District?		<input type="checkbox"/> YES <input type="checkbox"/> NO
How did you hear about this position?		
<input type="checkbox"/> Newspaper <input type="checkbox"/> Website: _____ <input type="checkbox"/> Referral <input type="checkbox"/> Job Hotline <input type="checkbox"/> Other: _____		

The Tualatin Valley Water District is an Equal Opportunity Employer. All applicants will be considered without regard to age, color, national origin, religion, sex, or other protected status in accordance with applicable Federal and State Equal Opportunity Laws.

PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY BEFORE SIGNING THIS APPLICATION. ONLY THOSE APPLICATIONS THAT ARE SIGNED AND DATED ARE CONSIDERED VALID. IF YOU HAVE ANY QUESTIONS REGARDING THESE STATEMENTS, PLEASE ASK THEM BEFORE SIGNING.

I certify that all my answers and statements on this application are true and complete without omissions. I understand that any false information will be grounds for refusal to hire or for immediate discharge if I am employed. I authorize any of the persons or organizations named in this application to give Tualatin Valley Water District complete information and records regarding my employment, education, character and qualifications

YES

NO

I will be responsible for familiarizing myself with all the rules and regulations of the District as they presently exist or are later modified. I recognize that my employment can be terminated, at the discretion of the District or at my option, without notice, at any time, except as specifically set forth in writing in a current individual employment agreement.

YES

NO

I also understand that no representative of the Tualatin Valley Water District has any authority to enter into any employment agreement for any specified period of time, or to assure me of any future position, benefits, or terms and conditions of employment, except as specifically stated in a current written agreement signed by the Chief Executive Officer.

YES

NO

Do you claim veteran's preference? (check one)

YES

NO

(If yes, a copy of Federal DD 214 or 215 or a veteran's disability preference letter from the US Department of Veterans Affairs **must be** attached in order to be considered.)

I have read, understand and agree with the above.

Signature of Applicant

Date

Are you employed now?

YES

NO

May we contact your present employer?

YES

NO

If yes, give name:

Are you prevented from lawfully becoming employed in this country because of visa or immigration status?

YES

NO

Availability (Check all that apply)

Full-Time

Part-Time

Over-Time

Temporary

Date available for employment:

Wages Desired:

Do you have a valid driver's license?

YES

NO

Do you have a Commercial Driver's License?

YES

NO

Have you been convicted of a Felony?

YES

NO

(Please note that a "Yes" answer may not bar you from consideration for employment)

If "Yes", Please explain:

EDUCATIONAL BACKGROUND

Please list your High School, College and Graduate Education Background.

High School (City & State):

Diploma or GED:

College/University/Vocational School (City & State) & Dates of Attendance:

Degree/Certification or
Credit Hours:

College/University/Vocational School (City & State) & Dates of Attendance:

Degree/Certification or
Credit Hours:

Courses of Study:

SPECIAL SKILLS, QUALIFICATIONS AND CONSIDERATIONS

Summarize special skills and qualifications, volunteer activities, military experience, employment or other activities related to the job you are seeking:

Typing Skills:

10-Key Skills:

Telephone/Switchboard Experience:

Bilingual Skills:

REFERENCES:List at least 3 individuals who are **familiar with your qualifications, actual work history and ability**. Please do not include friends or relatives.

Name:

Phone:

Relationship/Years known:

Name:

Phone:

Relationship/Years known:

Name:

Phone:

Relationship/Years known:

Name:

Phone:

Relationship/Years known:

EMPLOYMENT EXPERIENCE:

Start with your present or last job, list your last 4 jobs in order. Do not omit any job. Explain significant breaks in your work history. You may include all applicable military service or volunteer work. If you need more space, please attach additional sheets.

Employer:

Supervisor:

Address:

Telephone #:

Job Position:

Employed From: (Mo/Yr):

 Full-time Part-time

Ending (Mo/Yr):

If part-time, number hours/wk:

Hourly salary (starting/ending):

What did you like most about your job?

What did you like least about your job?

What were your job duties?

Reason for leaving?

Employer:

Supervisor:

Address:

Telephone #:

Job Position:

Employed From: (Mo/Yr):

 Full-time Part-time:

Ending (Mo/Yr):

If part-time, number hours/wk:

Hourly salary (starting/ending):

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Address:	Telephone #:
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Hourly salary (starting/ending):	
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What were your job duties?	
Reason for leaving?	
Employer:	Supervisor:
Address:	Telephone #:
Job Position:	
Employed From: (Mo/Yr): Ending (Mo/Yr):	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time If part-time, number hours/wk:
Hourly salary (starting/ending):	
What did you like most about your job?	
What did you like least about your job?	
What were your job duties?	
Reason for leaving?	

Supplemental Questions: Please answer the following questions. Applications and resumes received after the filing deadline or without responses to the supplemental questions below will not be considered.

1. Why are you interested in working in the water industry?
2. Why would you be a successful intern at Tualatin Valley Water District?