

Tualatin Valley Water District



**BOARD OF COMMISSIONERS
1850 SW 170th AVENUE
BEAVERTON, OR 97006**

AGENDA

**WORK SESSION
TUESDAY, FEBRUARY 5, 2013
6:00 PM TO 8:00 PM**

This meeting is accessible to persons with disabilities. Accommodations, including listening devices, are available upon request 48 hours prior to the day of the meeting by contacting the Executive Assistant, 503-642-1511.

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**TUALATIN VALLEY WATER DISTRICT
WORK SESSION AGENDA ITEM**

MEETING DATE: FEBRUARY 5, 2013

TITLE: CONSUMER CONFIDENCE REPORT (CCR) ELECTRONIC DISTRIBUTION

ITEM: The U.S. Environmental Protection Agency (EPA) recently released a memorandum explaining how a drinking water utility’s annual Consumer Confidence Report (CCR) may be sent to customers electronically. This is a change to the previous requirement to mail the information to our customers.

Currently, TVWD mails a printed version of the CCR to all of our customers and to those who reside within the district. This would include multi-family residents who do not have an account with TVWD. We also make it available on the TVWD website. The 2012 CCR can be viewed at: http://www.tvwd.org/media/2821/tvwd_ccr.pdf.

Since 2008, TVWD has used the CCR as a tool to inform people about the District. The CCR includes background regarding the District and our activities in addition to the text that is required by the CCR regulations. Back in 2007, TVWD Board of Commissioners requested that the CCR include more information about the District and be printed in full color. The CCR continues to be produced and distributed in accordance with this direction.

The EPA memorandum provides additional options for distribution and clarifies that the CCR only has to be distributed to customers with accounts within the District. Staff would like to review with the Board how the District is considering producing and distributing the CCR in a manner consistent with the prior Board direction, yet taking advantage of the recent EPA direction.

STAFF RECOMMENDATION: No Board action is required however staff does seek feedback from the Board regarding the distribution of the CCR.

BUDGET IMPACT: Potential budget savings will be reviewed as part of the presentation.

ADDITIONAL INFORMATION: Todd Heidgerken, toddh@tvwd.org , 503-848-3013

APPROVING MANAGERS INITIAL:

CHIEF EXECUTIVE OFFICER	_____	HUMAN RESOURCES	N/A
FIELD OPERATIONS	N/A	INTERGOV. RELATIONS	_____
FINANCIAL SERVICES	N/A	CUSTOMER SERVICES	N/A
ENGINEERING SERV.	N/A		

**TUALATIN VALLEY WATER DISTRICT
WORK SESSION AGENDA ITEM**

MEETING DATE: FEBRUARY 5, 2013

TITLE: INVESTMENTS IN UPCOMING JOINT WATER COMMISSION PROJECTS

ITEM: This topic will include a summary of upcoming opportunities regarding the Joint Water Commission (JWC) Capital Improvement Program (CIP) budget, with a goal of obtaining input from the TVWD Board on possible TVWD investments in upcoming JWC projects.

The Tualatin Valley Water District (TVWD) currently holds a 16.7% ownership interest in the existing JWC water treatment plant (i.e., TVWD owns a 12.5 MGD capacity share in the JWC 75 MGD treatment plant). Typically, TVWD would commit to funding the JWC CIP at a level consistent with this ownership share. In light of recent changes in priorities of some JWC partners, as well as TVWD’s upcoming decisions on a future long-term source of supply, three specific projects may be subject to “non-standard” cost allocation among the partners.

The three JWC CIP projects in question include:

1. Emergency Standby Power Generation
2. JWC Treatment Plant Pilot Study & 10 MGD Expansion
3. JWC Aquifer Storage and Recovery Program

District staff will present additional background information concerning each project. Options for TVWD investments in these upcoming JWC projects will be discussed.

STAFF RECOMMENDATION: No action is required by the Board.

BUDGET IMPACT: Potential budget impacts to TVWD will be summarized at the meeting.

ADDITIONAL INFORMATION: Mark Knudson, 503-848-3027, markk@tvwd.org or Paul Matthews, 503-848-3017, paulm@tvwd.org.

ATTACHMENTS: Handouts will be provided at the work session.

APPROVING MANAGERS INITIAL:

CHIEF EXECUTIVE OFFICER _____	HUMAN RESOURCES	N/A
FIELD OPERATIONS N/A	INTERGOV. RELATIONS	N/A
FINANCIAL SERVICES _____	CUSTOMER SERVICES	N/A
ENGINEERING SERVICES _____		