

Tualatin Valley Water District



BOARD OF COMMISSIONERS
1850 SW 170th AVENUE
REGULAR MEETING MINUTES
OCTOBER 24, 2012

Present

Commissioners: Dick Schmidt, Richard Burke, Jim Doane, and Marilyn McWilliams
(Commissioner Duggan was absent)

Management

Staff: Mark Knudson, Todd Heidgerken, Patty Rupp, Brenda Lennox, Paul Matthews,
and Dale Fishback

Legal Counsel: Clark Balfour

Public: Kevin Hanway, General Manager of the City of Hillsboro Water Department,
Kelly Ross, President of Western Advocates

Note: Unless otherwise indicated the term “Motion carried” means the action of the
Board of Commissioners was unanimous.

President Dick Schmidt called the Regular Meeting of the Tualatin Valley Water District
(TVWD) Board of Commissioners to order at 7:00 p.m.

REPORTS BY CHIEF EXECUTIVE OFFICER AND MANAGEMENT STAFF

Chief Engineer, Mark Knudson, Acting in Capacity for Chief Executive Officer, Greg DiLoreto,
provided the report. He announced that TVWD had recently been recognized by the Portland
Business Journal as Oregon’s fourth healthiest employer in the category of public employees
with 100-499 employees.

Mr. Knudson provided an update to the Tualatin Basin Water Supply Project (TBWSP). He
indicated that on October 11, the Bureau of Reclamation (BOR) conducted a Dam Safety
Assessment Team (DSAT) meeting in Denver. The meeting included Reclamation dam safety
experts and reviewed the draft recommendations that BOR had been working on over the past
two years to conduct seismic upgrades to Scoggins Dam. Mr. Knudson pointed out that based
upon the work completed to date, the construction costs for a structural upgrade to the dam, in
2022 dollars, range from a low of \$272 million to a high of \$640 million for the structural
upgrades to just the existing project. He pointed out that this does not include adding 40 ft. to
the dam. At this time, the BOR will proceed with the completion of their report that outlines the
modifications, which will be forwarded to the Office of Management and Budget as well as
Congress. Tom VanderPlaat, Water Supply Project Manager with Clean Water Services, will
continue to communicate and coordinate with Safety of Dams staff, including regional staff to
assist in the development of the recommendation and decisions.

Mr. Knudson reported that the District had received four applicants interested in the current vacancy on the TVWD Budget Committee. Commissioners Burke and McWilliams are scheduled to interview the candidates on November 1, and plan to suggest a recommendation to the Board at the next Regular meeting of November 20.

Dale Fishback, Manager of Operations, provided the department report. This subject was raised by Commissioner McWilliams as a “commissioner topic” at the last Board meeting. Mr. Fishback provided a PowerPoint presentation on TVWD’s Buildings and Grounds Maintenance Program (slides attached). Commissioner McWilliams commented that she appreciated the report, and was interested in keeping customers satisfied with the District’s facilities. Commissioner Doane suggested adding the topic to a work session agenda for further discussion. Mr. Knudson commented that this topic could be added to a work session as early as December, if this was the pleasure of the Board.

REPORTS OF MEETINGS ATTENDED AND COMMISSIONER TOPICS

A report was given by each Board member of meetings they attended for the month.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

There was no public present.

CONSENT AGENDA

It was moved by Commissioner Doane and seconded by Commissioner McWilliams to approve the consent agenda consisting of the Special meeting minutes of September 2, the Regular Board meeting minutes of September 19, 2012 and Approval of Commissioner Travel. The motion carried.

PUBLIC COMMENT

None.

CITY OF HILLSBORO WATER SUPPLY PRESENTATION (PowerPoint slides attached)

Mr. Knudson introduced Kevin Hanway, General Manager of the Hillsboro Water Department. Mr. Hanway provided a PowerPoint presentation titled “Planning the Next Generation, Hillsboro Long Term Water Supply.” Mr. Hanway covered the subjects of future demand, five potential water supply sources studied, and water supply rating criteria.

Preliminary Preferred Supply Option:

Shared ownership of mid-Willamette River Water Treatment Plant near Wilsonville.

- Lower Cost – less impact on rates
- Good water quality
- Ownership
- Reliable supply
- Provides redundancy
- Project is “do-able”
- Fewer environmental impacts
- Easy to operate

Five supply options studied:

- Mid-Willamette
- Southern Willamette
- Tualatin Basin Water Supply
- Portland Supply
- Northern Ground Water

Mr. Hanway explained the Hillsboro Utilities Commission's process for selecting preferred Water Supply Options. He pointed out that public feedback would guide further study.

Dates for the public workshops:

- Thursday, October 25 (South Hillsboro)
- Wednesday, November 7 (Hispanic Community)
- Wednesday, November 14 (North Hillsboro)

Information is published on the website at www.hillsborowatersupply.org.

In closing, Mr. Hanway explained the criteria for evaluation of source options considered by the Hillsboro Utilities Commission.

2013 and Beyond

- Continued coordination with potential partners
- Focused evaluation of the single preferred option
- Develop short range supply enhancements and coordination source capacity
 - Conservation
 - Leasing of excess partner capacity
 - Expansion of Joint Water Commission Water Treatment Plant
 - Development of Aquifer Storage and Recovery capacity

Commissioner McWilliams inquired as to what would happen to other TBWSP partners depending on future water supply from Scoggins, such as the City of Beaverton and Clean Water Services. Mr. Hanway responded that the City of Hillsboro and the Joint Water Commission has a short and long-term commitment to stay involved in the Tualatin Basin, and to keep pressure on the Bureau of Reclamation for making the investments in seismic upgrades to the dam.

APPROVE AMENDED SCHEDULE FOR NOVEMBER 2012 REGULAR MEETING OF THE BOARD OF COMMISSIONERS

Mr. Knudson explained that at the September 19 Regular Board meeting, the Board approved by motion to change the November 21, 2012 Regular meeting to November 28. Due to conflicts with other meetings, and to better accommodate holiday schedules, the Board has expressed interest in changing the schedule for the November 28 Regular meeting to November 20, 2012. The scheduled time and location would remain unchanged.

It was moved by Commissioner Doane and seconded by Commissioner McWilliams to amend the schedule of Regular meetings and move the November 28 Regular meeting to November 20, 2012. The motion carried.

INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF BEAVERTON AND TVWD TO PROVIDE METER READING SERVICES

Brenda Lennox, Manager of Customer and Support Services provided the staff report.

Ms. Lennox indicated that since March of 2000, TVWD has performed bi-monthly meter reading for the City of Beaverton (City) under an Intergovernmental Agreement (IGA). Ms. Lennox explained that over the past year, the City has expressed interest to transition to monthly billing, rather than bi-monthly billing as the IGA is currently written. The City has requested that TVWD provide this service beginning June 1, 2013. Ms. Lennox explained that TVWD and the City desire to continue the partnership and have developed an IGA effective November 1, 2012 through June 30, 2015, whereby TVWD would provide meter-reading services.

Ms. Lennox indicated that language is included in the IGA that allows the TVWD's Chief Executive Officer and the City's Mayor to renew the IGA if the terms do not change. Should the IGA be extended under different terms, it would require the TVWD Board and City Council to authorize the amendment.

In terms of the budget impact, TVWD would require one additional full time employee for a portion of the current fiscal year. Ms. Lennox explained that TVWD has sufficient budgeted appropriations in order to fund the position. She pointed out that the cost would be covered by the City in accordance with the IGA.

It was moved by Commissioner Burke and seconded by Commissioner McWilliams to approve the IGA with the City of Beaverton for meter reading services as described by Ms. Lennox. The motion carried.

ADJOURNMENT

There being no further business, it was moved by Commissioner McWilliams and seconded by Commissioner Burke to adjourn the Regular Meeting at 8:12 p.m. The motion carried.

BOARD OF COMMISSIONERS
TUALATIN VALLEY WATER DISTRICT

BY _____ BY _____
President, Dick Schmidt Secretary, James Doane

Date Approved: November 20, 2012