

# Tualatin Valley Water District



BOARD OF COMMISSIONERS  
1850 SW 170th AVENUE  
BOARD WORK SESSION  
OCTOBER 2, 2012  
6 PM

Present: Commissioners: President Dick Schmidt, Richard Burke, Jim Doane, Jim Duggan, Marilyn McWilliams

Management  
Staff: Mark Knudson, Paul Matthews, Todd Heidgerken, Patty Rupp

Public: None

President Schmidt called the Work Session to order at 6:05 p.m.

## **WATER SUPPLY STRATEGY UPDATE** (PowerPoint slides attached)

Chief Engineer, Mark Knudson reviewed the status of current work by the Tualatin Valley Water District (TVWD) staff regarding the Water Supply Strategy as follows:

- Preliminary Findings – Economic Evaluation
  - ✓ Limitations of Preliminary Findings
  - ✓ Supply Options - Assumptions

Chief Financial Officer, Paul Matthews, covered the Economic & Financial Evaluation Process.

- Economic & Financial Evaluation Process
  - ✓ Rate Impact
  - ✓ Key Assumptions
- Important Details
  - ✓ Key Economic Assumptions
  - ✓ Differences from Hillsboro Analyses
- Preliminary Findings Economic Evaluation
- Next Steps
  - ✓ Refine assumptions
  - ✓ Risk / Monte Carlo
  - ✓ Rate Impact

Mr. Knudson continued his review:

- Preliminary Findings Non-Financial Evaluation
  - ✓ Step 1 – Identify appropriate criteria
  - ✓ Step 2 – Evaluate the options according to the criteria
  - ✓ Step 3 - Use evaluations to support decision making
- Explanation of ten (10) Non-Financial Evaluation Criteria
  - ✓ Evaluation on a three point scoring system
  - ✓ Draft Summary of Initial Evaluation

Manager of the Office of Community and Intergovernmental Relations, Todd Heidgerken, reviewed the proposed final version of the public outreach plan and outlined the next steps.

- Public Outreach Update
  - ✓ Board Communications Outline – Your Reliable Drinking Water Future
- Next Steps
  - ✓ Begin to develop materials and information to support process
    - Step 1 – Create Community Briefing Materials (talking points, fact sheets, 5-minute presentations) (October)
    - Step 2 – Schedule Community Briefings (November –January)
    - Step 3 – Communications Orientation scheduled for the November 8 Work Session
    - Step 4 – Kick off Media Outreach Component – after November 12
    - Step 5 – Schedule Community Briefings (ongoing November through February 2013)
  - ✓ Based on feedback, additional communications tools to be reviewed and/or reevaluated

Mr. Knudson explained the work plan update and the next steps.

Mr. Knudson reiterated that the key objective of this Work Session was to gather input from the Board on assumptions used related to the supply options and the initial results of the evaluation for the non-financial evaluation process. He pointed out that it is important that the Board understands the limitations of the information, and to be aware that the options presented were configured three weeks ago, at which time Hillsboro had not announced their preliminary preferred alternative.

A general discussion took place between the Board and management staff regarding the information presented.

Mr. Knudson concluded by explaining next steps to be taken:

- ✓ November 8 Work Session – additional information on the options and risks in terms of the Monte Carlo will be presented
- ✓ Refine process on the non-financial evaluation
- ✓ Communication training explanation in terms of the outreach implementation
- ✓ Moving forward, outreach activities will continue in terms of sharing the technical information; however, the shift is going to move to more outreach-based information.

Mr. Knudson asked the Board to review the options presented and score each before the November 8 Work Session

The Board expressed appreciation of being involved in the process, and the detail presented.

Commissioner Duggan announced that he would be out of town for the October and November Regular Board Meetings.

ADJOURNMENT

Without objection, President Schmidt adjourned the meeting at 7:45 p.m.

BOARD OF COMMISSIONERS  
TUALATIN VALLEY WATER DISTRICT

BY: \_\_\_\_\_  
Dick Schmidt, President

BY: \_\_\_\_\_  
James Doane, Secretary

Date Approved: November 20, 2012