



**BOARD OF COMMISSIONERS
1850 SW 170th AVENUE
BEAVERTON, OR 97006
AUGUST 15, 2012
REGULAR MEETING - 7:00 PM**

AMENDED AGENDA

**Listening devices are available upon request
48 hours prior to the day of the meeting (503-642-1511)
Streaming live at www.tvwd.org
Broadcast by TVCTV (at a later date)**

**AN EXECUTIVE SESSION IS SCHEDULED AT 6:00 P.M., CALLED UNDER ORS
192.660 (2) (a) TO REVIEW AND EVALUATE THE EMPLOYMENT-RELATED
PERFORMANCE OF THE CHIEF EXECUTIVE OFFICER OF ANY
PUBLIC BODY, A PUBLIC OFFICER, EMPLOYEE OR STAFF MEMBER
WHO DOES NOT REQUEST AN OPEN HEARING AND 192.660 (2) (e) TO
CONDUCT DELIBERATIONS WITH PERSONS DESIGNATED BY THE
GOVERNING BODY TO NEGOTIATE REAL PROPERTY TRANSACTIONS**

ALL VERBAL TESTIMONY IS ELECTRONICALLY RECORDED

- 1. CALL TO ORDER – REGULAR MEETING
- 2. REPORTS BY THE CHIEF EXECUTIVE OFFICER AND MANAGEMENT STAFF
- 3. COMMISSIONER COMMUNICATION
 - 3.1 -Reports of Meetings Attended
 - 3.2 -Topics to be raised by the Commissioners
- 4. PUBLIC COMMENT:

This time is set aside for persons wishing to address the Board on items on the Consent Agenda, and matters not on the Agenda. Additional public comment will be invited on agenda items as they are presented. Each participant is limited to five minutes, unless an extension is granted by the Board.

CONSENT AGENDA: These items are considered to be routine and may be enacted in one motion without separate discussion. Any Board member may request that an item be removed by motion for discussion and separate action.

ITEMS REMOVED FOR SEPARATE DISCUSSION: Any items requested to be removed from the consent agenda for separate discussion, will be considered immediately after the Board of Commissioners have approved those items which do not need discussion.

- 5. CONSENT AGENDA ITEMS
 - 5.1 - Work Session Minutes of July 10, 2012.....4
 - 5.2 - Regular Meeting Minutes of July 18, 2012 34

BUSINESS AGENDA ITEMS:

Time will be set aside for public comment for each business item. Each participant is limited to five minutes unless the Board grants an extension, or the agenda item is noted for a specific amount of time for public comment.

7. [DIRECT REMAINING CONTRIBUTIONS OF EMPLOYEE IRS 125 FLEXIBLE SPENDING ACCOUNT TO CARE TO SHARE](#)

8. ADJOURNMENT (MOTION)

**TUALATIN VALLEY WATER DISTRICT
REGULAR BOARD MEETING AGENDA ITEM**

MEETING DATE: AUGUST 15, 2012

TITLE: DIRECT REMAINING CONTRIBUTIONS OF EMPLOYEE IRS 125 FLEXIBLE SPENDING ACCOUNT TO CARE TO SHARE

ITEM: TVWD employees participate in an IRS approved flexible spending health account. Once each year, employees who wish to participate designate a portion of each paycheck into this account. There is no cost to the District. The funds are deducted from an employee's paycheck tax-free and are used to pay for any unreimbursed medical, dental, vision, and dependent day care expenses that qualify under the plan. Employees estimate at the beginning of the plan year how much of those unreimbursed expenses they might incur during the year. IRS rules state that any money not used by the employee at the end of the plan year is forfeited to the District and rolls into other miscellaneous income. The District can use those funds for any lawful purpose; however, the District is prohibited by the IRS from returning those funds to the employees that contributed them. Each year since 2007, the Board has moved to approve donating the forfeited employee contributions to Care to Share. The 2011 employee leftover amount is \$1,016.33. Given the difficult economic climate, it is proposed that these forfeited funds from 2011 once again be contributed to the Care to Share program.

STAFF RECOMMENDATION: Staff recommends the Board move to approve a contribution to Care to Share of \$1,016.33 to be used in accordance with the District's current agreement with Care to Share to help in paying District customer's water bills.

BUDGET IMPACT: An unanticipated revenue amount of \$1,016.33 will not be available for other district uses.

ADDITIONAL INFORMATION: Greg DiLoreto, (503) 848-3032, greg@tvwd.org; Brenda Lennox, (503)848-3039, brenda@tvwd.org; Paul Matthews, (503)848-3017, paulm@tvwd.org; Amy Heinlen, (503)848-3015, amy@tvwd.org.

ATTACHMENTS: None

APPROVING MANAGERS INITIAL:

CHIEF EXECUTIVE OFFICER	_____	HUMAN RESOURCES	_____
FIELD OPERATIONS	N/A	INTERGOV. RELATIONS	N/A
FINANCIAL SERVICES	_____	CUSTOMER SERVICES	_____
ENGINEERING SERV.	N/A		