

Tualatin Valley Water District



**BOARD OF COMMISSIONERS
1850 SW 170th AVENUE
BEAVERTON, OR 97006
MARCH 21, 2012
REGULAR MEETING - 7:00 PM**

**Listening devices are available upon request
48 hours prior to the day of the meeting (503-642-1511)
Streaming live at www.tvwd.org
Broadcast by TVCTV (at a later date)**

AN EXECUTIVE SESSION IS SCHEDULED AT 6:00 PM CALLED UNDER ORS 192.660 (2) (e) TO CONDUCT DELIBERATIONS WITH PERSONS DESIGNATED BY THE GOVERNING BODY TO NEGOTIATE REAL PROPERTY TRANSACTIONS, ORS 192.660 (2) (f) TO CONSIDER INFORMATION OR RECORDS THAT ARE EXEMPT BY LAW FROM PUBLIC INSPECTION, ORS 192.502 (9) (a); AND ORS 192.660 (2) (h) TO CONSULT WITH LEGAL COUNSEL CONCERNING THE LEGAL RIGHTS AND DUTIES OF A PUBLIC BODY WITH REGARD TO CURRENT LITIGATION OR LITIGATION LIKELY TO BE FILED

ALL VERBAL TESTIMONY IS ELECTRONICALLY RECORDED

1. CALL TO ORDER – REGULAR MEETING
2. REPORTS BY THE CHIEF EXECUTIVE OFFICER AND MANAGEMENT STAFF
3. COMMISSIONER COMMUNICATION
 - 3.1 -Reports of Meetings Attended
 - 3.2 -Topics to be raised by the Commissioners
4. PUBLIC COMMENT:
This time is set aside for persons wishing to address the Board on items on the Consent Agenda, and matters not on the Agenda. Additional public comment will be invited on agenda items as they are presented. Each participant is limited to five minutes, unless an extension is granted by the Board.

CONSENT AGENDA: These items are considered to be routine and may be enacted in one motion without separate discussion. Any Board member may request that an item be removed by motion for discussion and separate action.

ITEMS REMOVED FOR SEPARATE DISCUSSION: Any items requested to be removed from the consent agenda for separate discussion, will be considered immediately after the Board of Commissioners have approved those items which do not need discussion.

5. CONSENT AGENDA ITEMS
 - 5.1 - Regular Meeting Minutes of February 15, 2012

BUSINESS AGENDA ITEMS:

Time will be set aside for public comment for each business item. Each participant is limited to five minutes unless the Board grants an extension, or the agenda item is noted for a specific amount of time for public comment.

6. RESOLUTION 06-12; EXTENSION OF AUDIT SERVICES AGREEMENT FOR FISCAL YEAR JULY 1, 2011 THROUGH JUNE 30, 2012 AND FOR FISCAL YEAR JULY 1, 2012 THROUGH JUNE 30, 2013 (MOTION)

7. MOTION TO APPROVE PURCHASE OF REAL PROPERTY AT 9090 SW 190th AVENUE (MOTION)

8. ADJOURNMENT (MOTION)

**TUALATIN VALLEY WATER DISTRICT
REGULAR MEETING BOARD AGENDA ITEM**

MEETING DATE: MARCH 21, 2012

TITLE: RESOLUTION 06-12, EXTENSION OF AUDIT SERVICES AGREEMENT FOR FISCAL YEAR JULY 1, 2011 THROUGH JUNE 30, 2012 AND FOR FISCAL YEAR JULY 1, 2012 THROUGH JUNE 30, 2013

ITEM: The District’s Audit Services Agreement (Agreement) with Moss-Adams LLP expires on June 30, 2012 unless extended by the Board. Moss Adams has audited the District for Fiscal Years 2008-09, 2009-10, and 2010-11. The Agreement allows for an extension of the term for two additional years. Extension of the Agreement requires recommendation by the District staff and approval by the Board.

STAFF RECOMMENDATION: The services provided by Moss Adams LLP have been of exceptional quality and has helped the District through implementation of the District’s conversion to a new financial software package. Staff recommends extension of the Audit Services Agreement to expire on June 30, 2014.

BUDGET IMPACT: \$38,800 is currently budgeted in Fiscal Year ending 2013. This is an estimated amount per the Agreement. The second year of the extended contract is for \$39,900, also estimated in the Agreement.

ATTACHMENTS: Resolution 06-12

ADDITIONAL INFORMATION: Paul Matthews, Chief Financial Officer (503) 848-3017 paulm@tvwd.org or Bob Shields, Accounting Supervisor (503) 848-3070 bob@tvwd.org

APPROVING MANAGERS INITIALS

CHIEF EXECUTIVE OFFICER	_____	HUMAN RESOURCES	N/A
FIELD OPERATIONS	N/A	INTERGOV. RELATIONS	N/A
FINANCIAL SERVICES	_____	SUPPORT SERVICES	N/A
ENGINEERING SERVICES	N/A		

BOARD ACTION:
 APPROVED _____
 DENIED _____



RESOLUTION 06-12

**EXTENSION OF AUDIT SERVICES AGREEMENT
FOR FISCAL YEAR JULY 1, 2011 THROUGH JUNE 30, 2012
AND FOR FISCAL YEAR JULY 1, 2012 THROUGH JUNE 30, 2013**

WHEREAS, an AUDIT SERVICES AGREEMENT (“Agreement”), between Moss Adams, LLP (“Auditor”) and the DISTRICT was executed August 3, 2009 and,

WHEREAS, Section 2 of Agreement states that it “shall remain in full force and effect until July 1, 2012 unless extended for an additional two (2) years upon District recommendation and Board approval,” and,

WHEREAS, staff recommends that the current agreement be extended for the two additional years,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TUALATIN VALLEY WATER DISTRICT THAT:

The AUDIT SERVICES AGREEMENT dated August 3, 2009, is hereby extended through June 30, 2014 to cover Fiscal Year July 1, 2011 through June 30, 2012 and Fiscal Year July 1, 2012 through June 30, 2013.

INTRODUCED AND ADOPTED THIS 21ST DAY OF MARCH, 2012

TUALATIN VALLEY WATER DISTRICT

BY: _____
Dick Schmidt, President

BY: _____
James Duggan, Secretary

**TUALATIN VALLEY WATER DISTRICT
REGULAR BOARD MEETING AGENDA ITEM**

MEETING DATE: MARCH 21, 2012

TITLE: MOTION TO APPROVE PURCHASE OF REAL PROPERTY AT 9090 SW 190TH AVENUE

ITEM: District staff has nearly completed negotiation of a Purchase and Sale Agreement for the purchase of 1.217 acres of land located at 9090 SW 190th Avenue. This bare land is currently owned by Donald F. and Candace L. Murray and is directly adjacent to TVWD’s existing Cooper Mountain Reservoir & Pump Station.

Based on hydrogeologic studies completed to date and given the proximity to the District’s existing facilities, this site would be a desirable location for future construction of an aquifer storage and recovery (ASR) well. An ASR well at this property would be similar to the District’s existing Grabhorn ASR well and would provide additional underground water storage to meet peak season water demands of TVWD customers and help reduce peak water demands on the District’s existing supplies.

District staff and the Murrays have reached tentative agreement on the purchase price; however, the final wording of the Purchase and Sale Agreement is still being reviewed by the District’s attorney and may be subject to additional minor revision.

STAFF RECOMMENDATION: It is recommended that the Board approve by motion authorization of the Chief Executive Officer or his designee to execute all necessary documents for purchase of the Murray Property, subject to final negotiation of the Purchase and Sale Agreement for the proposed purchase.

BUDGET IMPACT: Purchase price for the property is \$427,500.00.

ADDITIONAL INFORMATION: Mark Knudson (503-848-3027) markk@tvwd.org or Stu Davis (503-848-3025) stu@tvwd.org

ATTACHMENTS: Exhibit A – Site Map

APPROVING MANAGERS INITIALS

CHIEF EXECUTIVE OFFICER _____	HUMAN RESOURCES	N/A
FIELD OPERATIONS	N/A	INTERGOV. RELATIONS
FINANCIAL SERVICES	N/A	CUSTOMER SERVICES
ENGINEERING SERV. _____		N/A

BOARD ACTION:
APPROVED _____
DENIED _____

MOTION TO APPROVE PURCHASE OF REAL PROPERTY AT 9090 SW 190th Ave

EXHIBIT A – SITE MAP

