

Tualatin Valley Water District



BOARD OF COMMISSIONERS

1850 SW 170th AVENUE

MARCH 16, 2011

REGULAR MEETING

Present: Commissioners: President Dick Schmidt, Richard Burke, Jim Doane, Jim Duggan, Marilyn McWilliams

Management

Staff: Greg DiLoreto, Patty Rupp, Clark Balfour, Todd Heidgerken, Mark Knudson, Bernice Bagnall, Brenda Lennox, Dale Fishback

Staff: Steve Carper

Public: Mike Wilson, representing Catlin Gable School

Note: Unless otherwise indicated, the words “Motion carried” mean the action of the Board of Commissioners was unanimous.

President Dick Schmidt called the Regular Meeting to order at 7:02 p.m.

REPORTS BY CHIEF EXECUTIVE OFFICER AND MANAGEMENT STAFF

Chief Executive Officer (CEO), Greg DiLoreto, announced that Chief Financial Officer, Bernice Bagnall had recently been given the President’s Award by the Oregon Municipal Financial Officers Association (OMFOA). This award is given to those who have gone “above and beyond” their duties as President of the organization.

CEO, DiLoreto pointed out that in the Tualatin Valley lobby there is a display on how to fix a water leak.

CEO, DiLoreto provided an update to the Board of the Tualatin Basin Water Supply Project (TBWSP). He explained that a TBWSP leadership team meeting was held earlier in the day. A report was provided to the TBWSP partners on the recent trip to Washington DC by partner members. The Scoggins Dam Corrective Action Study has emerged as a priority in the President’s FY 2012 budget. The Bureau of Reclamation (BOR) Commissioner’s office remains engaged and attentive to the issue. Pending dam safety improvements in BOR’s inventory will require the BOR to seek reauthorization within the next 2 to 4 years. Congressional committee staff indicated that a larger local match may garner stronger consideration at the BOR and in Congress. At the meeting, the partners also received an update on the progress by the BOR on the Corrective Action Study, which is a couple of months behind the original schedule. With respect to the Corrective Action Study design process, they have completed the scoping and alternatives development. Conceptual level design and cost estimates are in the development stages. The piece which will give the first look at the estimated costs in the +30 to -50% range is to be completed next month. They are now undertaking the feasibility level design and should have that information by September with the study completed by the end of the year.

Work on the environmental impact statement continues. The methodology for quantifying uplands habitat was presented to the resource agencies last June. The quantification of impacts to wetlands above the dam is complete. The quantification of benefits and impacts to aquatic habitats is nearing completion.

There will not be a Work Session in April.

Manager of Customer and Support Services provided the department report.

REPORTS OF MEETINGS ATTENDED AND COMMISSIONER TOPICS

A report was given by each Board member of the meetings they attended for the month.

Commissioner Topic:

President Schmidt reported that the Board had received a memorandum (memo) from the Manager of Community and Intergovernmental Relations, Todd Heidgerken, and asked that Mr. Heidgerken recap the document for the Board members. Mr. Heidgerken reported that during the February 16, 2011 Board meeting, interest was expressed by Commissioners Burke and McWilliams with respect to the Boards meeting process and effectiveness of meetings. In response to that request, and in accordance with Board policy, staff had prepared a memo to the Board. The memo focuses on the Board's current policy and provides ideas for the Board to consider.

Consensus of the Board was to pursue the topic further by scheduling a Work Session June 7, 2011.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

No public testimony was heard.

CONSENT AGENDA

It was moved by Commissioner Burke to approve the consent agenda (Work Session Minutes of February 2, and the Regular Meeting Minutes of February 16, 2011). Commissioner Duggan seconded the motion. The motion carried.

RESOLUTION 04-11, ESTABLISHING UPDATED BACKFLOW PREVENTION AND CROSS CONNECTION CONTROL PROGRAM REQUIREMENTS

Chief Engineer, Mark Knudson, provided the staff report. He explained that at the December 2010 Board Work Session discussions took place in terms of existing requirements for backflow protection on water services to properties with private wells. Based on that discussion and the Work Session, staff anticipated making a minor update to the District's existing Backflow Prevention and Cross Connection Control Program.

Mr. Knudson pointed out that in reviewing the District's existing program requirements, it was found that the program document included significant overlaps with the Oregon Administrative Rules (OAR). Rather than continue to modify the existing program document, staff elected to produce a new, comprehensive document describing the District's Backflow Prevention and Cross Connection Control Program. Staff recommends that the Board move to approve Resolution 04-11, establishing updated backflow prevention and cross connection control program requirements.

The approach is intended to simplify the documentation of the District's requirements to better accommodate future updates to the OARs, and to help assure consistency between the backflow program requirements and the District's Rules and Regulations.

Commissioner Doane moved approval of Resolution 04-11 as describe by Mr. Knudson. Commissioner Burke seconded. The motion carried.

TVWD WATER HERO AWARD

Conservation Technician, Steve Carper, provided the staff report. Mr. Carper introduced Mike Wilson, Grounds Supervisor for Catlin Gable School.

Mr. Carper explained the purpose of the TVWD Water Hero Award. The award is to recognize and promote successful water conservation and efficient projects and initiatives implemented by TVWD's Business, Industry and Government (BIG) customers. Nominees must achieve at least a 25% reduction in consumption for a minimum of six months when compared to the average for the same period during the previous three years.

Mr. Carper pointed out that this is the first "Water Hero" award given. Over the past six years, Catlin Gable School has sustained an average reduction of 44% in their water use.

On behalf of the Board and Staff, Commissioner Schmidt presented the award to Mr. Wilson. Commissioners Duggan and McWilliams praised the school's staff for their efforts.

ADJOURNMENT

There being no further business, it was moved by Commissioner Duggan and seconded by Commissioner Burke to adjourn the Regular Meeting at 7:26 p.m. The motion carried.

**BOARD OF COMMISSIONERS
TUALATIN VALLEY WATER DISTRICT**

BY _____ BY _____
President, Dick Schmidt Secretary, James Duggan

Date Approved: April 20, 2011