



**BOARD OF COMMISSIONERS
1850 SW 170th AVENUE
BEAVERTON, OR 97006**

**SEPTEMBER 15, 2010
REGULAR MEETING
7:00 P.M.**

**Listening devices are available upon request
48 hours prior to the day of the meeting (503-642-1511)**

**Streaming live at www.tvwd.org
Broadcast by TVCTV (at a later date)**

ALL VERBAL TESTIMONY IS ELECTRONICALLY RECORDED

- 1. CALL TO ORDER – REGULAR MEETING
- 2. REPORTS BY GENERAL MANAGER AND MANAGEMENT STAFF
- 3. COMMISSIONER COMMUNICATION
 - 3.1 -Reports of Meetings Attended
 - 3.2 -Topics to be raised by the Commissioners
- 4. PUBLIC COMMENT:

This time is set aside for persons wishing to address the Board on items on the Consent Agenda, and matters not on the Agenda. Additional public comment will be invited on agenda items as they are presented. Each participant is limited to five minutes, unless an extension is granted by the Board.

CONSENT AGENDA: These items are considered to be routine and may be enacted in one motion without separate discussion. Any Board member may request that an item be removed by motion for discussion and separate action.

ITEMS REMOVED FOR SEPARATE DISCUSSION: Any items requested to be removed from the consent agenda for separate discussion, will be considered immediately after the Board of Commissioners have approved those items which do not need discussion.

- 5. CONSENT AGENDA ITEMS
 - 5.1 - Approval of General Managers Contract for 2010-2011, as a Result
Executive Session Held August 11, 20104
 - 5.2 - Regular Meeting Minutes of August 11, 20105

BUSINESS AGENDA ITEMS:

Time will be set aside for public comment for each business item. Each participant is limited to five minutes unless the Board grants an extension, or the agenda item is noted for a specific amount of time for public comment.

- 6. RESOLUTION 08-10, IN THE MATTER OF RESOLUTION AMENDING THE TITLE OF GENERAL MANAGER TO CHIEF EXECUTIVE OFFICE (CEO) (MOTION) 33
- 7. ADOPTION OF ORGANIZATIONAL AND TARGETED TASKS 2010-2011 (MOTION)..... 35
- 8. LINKING INFORMATION REGARDING LOCAL GOVERNMENT BOND AND LEVY BALLOT MEASURES WITHIN TVWD’S SERVICE AREA ON THE TVWD WEB SITE..... 40
- 9. ADJOURNMENT

**TUALATIN VALLEY WATER DISTRICT
REGULAR BOARD AGENDA ITEM**

MEETING DATE: SEPTEMBER 15, 2010

TITLE: RESOLUTION 08-10

ITEM: This Resolution amends the title of General Manager to Chief Executive Officer to better describe the full responsibilities of the position.

STAFF RECOMMENDATION: Motion to approve Resolution 08-10

BUDGET IMPACT: None

ADDITIONAL INFORMATION: For more information, contact Debbie Erickson, Human Resources Manager, 503-848-3015, debbie@tvwd.org

ATTACHMENTS: Resolution No. 08-10

APPROVING MANAGERS INITIALS

GENERAL MANAGER	_____	HUMAN RESOURCES	_____
FIELD OPERATIONS	N/A	INTERGOV. RELATIONS	N/A
FINANCIAL SERVICES	N/A	CUSTOMER SERVICES	N/A
ENGINEERING SERV.	N/A		

BOARD ACTION:

APPROVED _____
DENIED _____

RESOLUTION 8-10

**IN THE MATTER OF A RESOLUTION AMENDING THE TITLE OF
GENERAL MANAGER TO CHIEF EXECUTIVE OFFICER**

WHEREAS, historically Tualatin Valley Water District, and its predecessor agencies, has designated its chief executive officer with the title of General Manager; and

WHEREAS, the Board finds that, considering the size and complexity of the District and the multi-disciplinary nature of providing for all aspects of water supply to 200,000 residential, commercial and industrial users, the title General Manager is not fully descriptive of the responsibilities of the position; and

WHEREAS, the Board finds that a more appropriate title to describe the functions and duties of the position is that of Chief Executive Officer; and

WHEREAS, The Board desires to change the title of General Manager to Chief Executive Officer, and being fully advised

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Tualatin Valley Water District:

- (1) The title of General Manager is hereby amended to be Chief Executive Officer.
- (2) Wherever the term General Manager is found in District records, documents, policies, handbooks, manuals or other references, the term Chief Executive Officer shall be synonymous with General Manager and substituted therefor.
- (3) As the District reviews records, documents, policies, handbooks, manuals or other documents where the term General Manager appears, the Board will consider amendments to reflect the title change to Chief Executive Officer.

INTRODUCED AND ADOPTED THIS 15th DAY OF SEPTEMBER, 2010

TUALATIN VALLEY WATER DISTRICT

BY: _____
Richard Schmidt, President

BY: _____
James Duggan, Secretary

**TUALATIN VALLEY WATER DISTRICT
REGULAR BOARD MEETING AGENDA ITEM**

MEETING DATE: SEPTEMBER 15, 2010

TITLE: ADOPTION OF 2010-11 ORGANIZATIONAL OBJECTIVES AND TARGETED TASKS

ITEM: At the September 7 Board Work Session, managers detailed proposed objectives supporting each of the eight District goals and the targeted tasks selected to reach those objectives for 2010-11. This item is a request for formal approval of those objectives and targeted tasks.

STAFF RECOMMENDATION: Motion to approve 2010-11 Organizational Objectives and Targeted Tasks

BUDGET IMPACT: None

ADDITIONAL INFORMATION: Greg DiLoreto, General Manager, 503-848-3032, greg@tvwd.org, or Cheryl Welch, Strategic Planner, 503-848-3012, cheryl@tvwd.org

ATTACHMENTS: 2010-11 Organizational Objectives and Targeted Tasks

APPROVING MANAGERS INITIALS:

GENERAL MANAGER	_____	HUMAN RESOURCES	N/A
FIELD OPERATIONS	N/A	INTERGOV. RELATIONS	_____
FINANCIAL SERVICES	N/A	CUSTOMER SERVICES	N/A
ENGINEERING SERV.	N/A		

BOARD ACTION:

APPROVED _____
DENIED _____

**TUALATIN VALLEY WATER DISTRICT
REGULAR BOARD MEETING AGENDA ITEM**

MEETING DATE: SEPTEMBER 15, 2010

TITLE: Linking Information Regarding Local Government Bond and Levy Ballot Measures within TVWD's service area on the TVWD Web Site

ITEM: During the September 7, 2010 TVWD Board Work Session, the Board expressed interest in considering providing links to information regarding local government bond and levy ballot measures on the TVWD Web site. The Board has previously provided direction that no information should be included with TVWD mailings or publications, however, the issue of providing links to information regarding local measures on the TVWD Web site was something the Board expressed interest in discussing. The linking of information would apply to local government measures within TVWD's service area and would not be used for candidates running for public office.

There are specific restrictions on political campaigning by public employees contained in Oregon Revised Statutes (ORS) 260.432. The Board will need to confirm if linking to information is a process that they would like to allow and if so, what parameters should apply prior to the informational link being included on the TVWD Web site. The Board's direction will need to be in compliance with ORS 260.432.

STAFF RECOMMENDATION: The staff has no recommendation since this is a policy issue for the Board.

BUDGET IMPACT: None

ADDITIONAL INFORMATION: Greg DiLoreto, General Manager, 503-848-3032, greg@tvwd.org, Todd Heidgerken, OCIR Manager, 503-848-3013, toddh@tvwd.org

ATTACHMENTS: None

APPROVING MANAGERS INITIAL:

GENERAL MANAGER	_____	HUMAN RESOURCES	N/A
FIELD OPERATIONS	N/A	INTERGOV. RELATIONS	_____
FINANCIAL SERVICES	N/A	CUSTOMER SERVICES	N/A
ENGINEERING SERV.	N/A		

BOARD ACTION:

APPROVED _____
DENIED _____