

Tualatin Valley Water District



**BOARD OF COMMISSIONERS
1850 SW 170th AVENUE
BEAVERTON, OR 97006**

**WORK SESSION AGENDA
TUESDAY
SEPTEMBER 7, 2010
6:00 – 8:00 PM**

(This meeting is accessible to persons with disabilities.
Accommodations including listening devices are available upon
request 48 hours prior to the day of the meeting by calling the Executive
Assistant at 503-642-1511.)

1. [Placing Information on Local Government Bond and Levy Ballot Measures in TVWD Publications.....2](#)
2. [Board Policy Discussion on Providing Water to Community Gardens.....3](#)
3. [2010-11 Organization Objectives and Targeted Tasks8](#)
4. Adjourn

**TUALATIN VALLEY WATER DISTRICT
WORK SESSION AGENDA ITEM**

MEETING DATE: SEPTEMBER 7, 2010

TITLE: Placing Information on Local Government Bond and Levy Ballot Measures in TVWD Publications

ITEM: The Committee supporting the renewal of the Washington County Cooperative Library levy has contacted staff about placing a factual neutral statement about the levy in our water bill. Staff stated that past Board direction was to not provide this service.

At the September 2000 Board meeting, the District was asked to endorse the Tualatin Hills Parks and Recreation Local Option Levy. At that time the Board determined that this was not the District's function, but did direct the General Manager to bring back future endorsements on a case by case basis.

Placing an information item in our utility bills could have a financial impact to the District, perhaps as much as \$15,000, although for this next billing cycle, if the right paper is used, there would be no cost. Secondly, it takes eight weeks to reach all of customers, making this a not very effective means of communication for a ballot measure.

If the Board is interested in doing this, a more effective means might be putting a link to the fact sheet on our web site. It is also possible to add a message to those customers that receive their bill electronically, or to add a message on the bill.

STAFF RECOMMENDATION: No recommendation, this is for discussion only. However, general direction is requested if the Board would like to take action at the September Board meeting.

BUDGET IMPACT: If included as a bill stuffer could be \$15,000.

ADDITIONAL INFORMATION: Greg DiLoreto, (503) 848-3032, greg@tvwd.org

ATTACHMENTS: None.

APPROVING MANAGERS INITIALS:

GENERAL MANAGER	_____	HUMAN RESOURCES	N/A
FIELD OPERATIONS	N/A	INTERGOV. RELATIONS	N/A
FINANCIAL SERVICES	N/A	CUSTOMER SERVICES	N/A
ENGINEERING SERV.	N/A		

**TUALATIN VALLEY WATER DISTRICT
WORK SESSION AGENDA ITEM**

MEETING DATE: SEPTEMBER 7, 2010

TITLE: Community Project Support

ITEM: TVWD received a request from a customer asking if TVWD would provide irrigation water and backflow device testing for a landscaped area located in the vicinity of 80th Avenue and SW Oleson Road. The area is located in a public right of way that was, until recently, irrigated by Washington County. The inquiry creates a policy question for the Board on how requests from community groups should be handled. TVWD staff has not yet provided a response to the customer making the inquiry but instead wanted to confer with the Board of Commissioners regarding the specific request and the general policy approach.

STAFF RECOMMENDATION: This is an informational item only. Staff would appreciate feedback from the Board on how requests for community projects should be addressed.

BUDGET IMPACT: The budget impact would depend on the direction of the Board. Funding of \$1000 per year does exist in the current budget for sponsorships.

ADDITIONAL INFORMATION: Greg DiLoreto, General Manager, greg@tvwd.org or 503-848-3032, Todd Heidgerken, OCIR Manager, toddh@tvwd.org or 503-848-3013

ATTACHMENTS: August 31, 2010 Memorandum to TVWD Board of Commissioners

APPROVING MANAGERS INITIAL:

GENERAL MANAGER	_____	HUMAN RESOURCES	N/A
FIELD OPERATIONS	N/A	INTERGOV. RELATIONS	_____
FINANCIAL SERVICES	_____	CUSTOMER SERVICES	_____
ENGINEERING SERV.		N/A

Tualatin Valley Water District



Memo

To: TVWD Board of Commissioners

CC: TVWD Management Team

From: Todd Heidgerken, OCIR Manager

Date: August 31, 2010

Re: Request for Water for a Community Landscape Project

TVWD received a request from Ms. Terry Moore asking TVWD to provide irrigation water and backflow device testing for a landscaped area in the area of 80th Avenue and SW Oleson Road. In 2008, Washington County purchased a water service to irrigate this area. All fees and charges for this water service were paid by Washington County. Ms. Moore was recently informed that Washington County would no longer pay for irrigation of this area.

The landscaped area Ms. Moore is asking for assistance with was created as a result of local residents working with Washington County to landscape the area in the public right-of-way that would have otherwise been paved. This is one of 13 areas that were landscaped. Volunteers raised more than \$25,000 and planted the 13 areas in 2008. They have been since maintaining them, along with one additional area that was landscaped a number of years ago. Ms. Moore's request relates to only the area at 80th Avenue and SW Oleson Road, not the other 12 locations maintained by the community group Ms. Moore is working with.

Policy Question:

The inquiry creates a policy question for the Board on how to respond to similar requests from community groups. TVWD does charge all customers for water use. Staff is not recommending that the Board consider a policy of providing water for "free" for certain uses. This type of a policy would create problems with revenue bond covenant requirements in the future. However, the Board could direct staff to provide assistance to community groups based on certain parameters. The parameters could establish limits on the type and amount of assistance provided and eligibility of community groups. This assistance could be allocated by the General Manager, based on the budgeted amount.

Establishing such a program would provide opportunities to interact with community groups on water issues and address water related needs identified by the community we serve. It might also provide an opportunity for TVWD staff to share water use expertise to encourage wise water use. It is unknown how many landscaped areas maintained by community groups currently exist or may be developed if such a program were offered by TVWD.

From a policy perspective, staff is looking for direction from the Board on how requests for community projects should be addressed. Some approaches for the Board to consider include:

1. Direct staff to politely deny such requests;
2. Direct staff to establish parameters that can be followed to allow for assistance for community projects; or
3. Direct staff to address requests on a case by case basis with the Board.

Possible Parameters to Consider:

If the Board was interested in approach #2 listed above, some additional direction to staff would be appreciated. Ideally, parameters would include:

- An annual total budget that could be allocated for projects
- A dollar limit per project and/or community group
- The duration of the support (is it “one-time” or can it be for multiple years?)
- Requirement that funds are for projects that practice wise water use
- Project must be located in the District and benefit our residents
- TVWD would be allowed to promote participation in the project and provide material or displays that relate to the project (i.e. include a display encouraging folks to visit the TVWD Water Efficient Demonstration Garden)
- The support must be tied to a specific TVWD water account.

Background on the Oleson Road Landscape Area Request:

As for the specific request by Ms. Moore, the Board is being asked to provide direction on how staff should proceed in the near-term. Correspondence from Ms. Moore with details regarding the project has already been provided to the Board. Ms. Moore has noted that the community group's annual budget is “very, very small” and they have relied on partnerships with a variety of private owners, including Tualatin Hills Park and Recreation District, who are adjacent to each garden and provide water and backflow device testing (when required). Unfortunately, the partnership with Washington County for the landscaped area at 80th Avenue and SW Oleson Road is not going to continue.

TVWD staff contacted Washington County to find out additional details surrounding the decision to discontinue service. Washington County staff did confirm that they agreed to irrigate the area for the two years to establish the plants. They do not provide on-going irrigation of these types of areas due to funding concerns. It was noted that two year irrigation is typical for these types of projects yet they weren't sure this timing was communicated to the community group. Washington County did confirm that the Garden Home Crossing Committee is a “great volunteer group” and didn't have any issues with the group transferring the account into their name and continuing to irrigate the area at their expense.

There are a number of options for the Board to consider in responding to the specific request regarding the 80th Avenue and SW Oleson Road area. Some direction to staff might include:

1. Direct staff to politely deny the request;
2. Direct staff to first establish criteria as mentioned above that can then be followed to allow for assistance for this and other community projects;
3. Direct staff to work with local assistance agency to provide one time assistance to the community project; or
4. Direct staff to sponsor the project and contribute funding to the project for this budget year.

Information Previously provided to the Board:

A visitor of your website has filled out your contact form at 17:37 on 7/22/2010

Name: Terry Moore

Email: moorewt@spiritone.com

Message: Mr. Doane:

I would like to talk with you regarding a community-sponsored landscaping project in the Garden Home area. Would you phone me at 503-244-3489, or would you give me a phone number (and best time) at which I could contact you? Thank-you!

Terry

Patty Rupp has also had an opportunity to talk to Mrs. Moore and has received more details regarding her request (see text below). Mrs. Moore has also sent a couple of photos and background on the project if you are interested.

Patty:

Before I get to the substance of our proposal, I want to sincerely thank-you for your time today. It was helpful to discuss how to approach this proposal with you and to familiarize myself with how TVWD operates.

As background, I'm attaching our final report to the Aloha Garden Club which gave us a small grant for the 80th/Oleson garden; it includes information and photos of the 80th/Oleson garden (in its infancy!) and the garden near the intersection of Hall/Oleson where the Portland Clinic is providing the water. I will try to get a photo of the 80th/Oleson garden this weekend to send you on Monday so you can see how it has matured in the last 2 years.

Here are a few points about our Oleson Gardens project and our proposal to TVWD.

€We are hoping to partner with TVWD to provide water and the backflow check for the sprinkler system at a garden area within the right-of-way at SW 80th/Oleson starting in September 2010. The cost of the water is estimated by Washington County between \$13 to \$75 every two months between late May and early October.

€We don't believe such a partnership will set a precedent for TVWD as we are the only volunteer group in the county that has done such a project. We are willing to be a model for future projects, if TVWD might want to advocate for additional public gardens within its jurisdiction.

€Other partners providing water are: THPRD, the Portland Clinic, Royal Oaks Apartments, 3 homeowners associations, several private homes, and McCall Oil.

€Our group of community volunteers has planted and maintains 14 small gardens within the right-of-way along SW Oleson Road, 13 of which are irrigated. We currently get water and the irrigation backflow check from a variety of private owners (the Portland Clinic, Royal Oaks Apartments, 3 homeowners associations, several homes, McCall Oil, and THPRD). Washington County has provided the water/backflow check at the SW 80th/Oleson garden until this coming September.

€Our 80th/Oleson garden is now established and is planted with perennials that do not require a great deal of water during the summer, although they do have to survive in a very hostile environment -- sunny and hot, surrounded by paved, impervious surfaces. The garden provides an environmentally friendly, sustainable, pervious alternative to the paving that would have been on the site had the volunteers not proposed and effected the garden on what would otherwise have been a paved remnant from a street widening project. The garden also provides winter stormwater retention and summer cooling to the people on foot, bicycle, in cars or using TriMet at the intersection.

€The garden serves a large number of TVWD ratepayers passing through the area along SW Oleson or living in the communities of Raleigh Hills, Garden Home, and Metzger.

And here is some further background for you to forward to the board members, as you see fit.

- 1) Following the 2007 project to widen Oleson Road, a group of volunteers proposed landscaping 13 small areas within the right-of-way that would have otherwise been paved. The same group had planted and maintained an island median at Garden Home/Oleson Roads since 1995 when that intersection had been widened. The volunteers have also planted approximately 7000 daffodil bulbs along SW Oleson over the past 3 years.
- 2) The volunteers raised over \$25,000 and planted the 13 new areas in 2008; they have been maintaining them and one additional area since.
- 3) The group also paid for drip irrigation systems for several of the gardens and negotiated agreements with a variety of private owners (the Portland Clinic, Royal Oaks Apartments, 3 homeowners associations, several homes, McCall Oil, and THPRD) adjacent to each garden to provide water and meter backflow checks (where required). Washington County had a sprinkler irrigation system and water meter installed at the 80th/Oleson garden and agreed to provide the meter, water, and backflow check for that area.
- 4) This June, Washington County apparently had to change its position and informed our group that it could no longer provide the water/backflow check after September 2010. We now must find a partner to provide water and the backflow check since we operate with a very small annual budget that has to cover repairs to the irrigation systems, 2 hanging flower baskets, and replacement plants; we cannot support water provision or the backflow checks.
- 5) Several hundred volunteers have participated in the Oleson gardens project, with a core group of about 20 to guide activities. The group's annual budget is very, very small and the partnerships for water were negotiated because the group cannot afford any critical on-going costs given the commitment to replace plants when they die and keep the several irrigation systems in good repair.

I would very much like to talk with your board members about our proposal. I will also see if any of our volunteers would be available to attend your August 11th board meeting. Please let me know if there is anything else I can do to achieve the partnership with TVWD.

Sincerely,
Terry Moore, for the Garden Home Crossing Committee

**TUALATIN VALLEY WATER DISTRICT
WORK SESSION AGENDA ITEM**

MEETING DATE: SEPTEMBER 7, 2010

TITLE: 2010-11 District Objectives and Targeted Tasks

ITEM: Each year, the TVWD Board of Commissioners reviews the TVWD Organizational Goals, Objectives and Targeted Tasks. Objectives are added, deleted and revised as necessary. Tasks are updated or created in order to provide specific actions intended to propel our organization toward reaching its objectives and continuing to achieve TVWD goals. In order to assist the Board with their discussion, TVWD management staff has reviewed the objectives and tasks and has provided suggestions for the Board to consider. The attached document is a summary of the TVWD management team’s recommendation for the 2010-11 TVWD Organizational Goals, Objectives and Targeted Tasks.

STAFF RECOMMENDATION: This is for information purposes only. Staff is seeking feedback on the draft 2010-11 TVWD Organizational Goals, Objectives and Targeted Tasks. Suggestions by the Board will then be incorporated into a final draft document that will be presented to the Board for approval during the September 15 TVWD Board of Commissioners meeting.

BUDGET IMPACT: A budget impact is developed as each work task occurs.

ADDITIONAL INFORMATION: Cheryl Welch, Strategic Planning Coordinator, cheryl@tvwd.org or (503) 848-3012, Todd Heidgerken, OCIR Manager, toddh@tvwd.org or (503) 848-3013

ATTACHMENTS: Proposed 2010-11 District Objectives and Targeted Tasks

APPROVING MANAGERS INITIAL:

GENERAL MANAGER	_____	HUMAN RESOURCES	N/A
FIELD OPERATIONS	N/A	INTERGOV. RELATIONS	_____
FINANCIAL SERVICES	N/A	CUSTOMER SERVICES	N/A
ENGINEERING SERV.		N/A

TVWD ORGANIZATIONAL GOALS, OBJECTIVES AND TARGETED TASKS

through August 2011

LEAD #	ALL DEPT	INVOLVED	OBJECTIVES	2010-2011 TARGETED TASKS
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GROUP 1

I. Provide a quality water supply in quantities to meet current & future needs

1	ENG	ENG	Development requests and water system growth supported by District	Respond to developer & builder requests in timely manner.
2	ENG	ENG, FIN	Enhanced service reliability for customers provided by capital improvements	Complete projects scheduled during reporting period. Update & refine CIP tracking system based on new financial system.
3	ENG	ENG, FIN, ADMIN, OCIR, LEGAL	Water supply improvements implemented adequate to meet current and future needs	Continue to track progress on TBWSP. Participate in City of Hillsboro Water Master Plan Update project to evaluate water supply alternatives. Conduct additional studies as needed if there are updates to TVWD water supply plan.
4	ENG	ENG, FIN	Water supply improvements implemented adequate to meet current and future needs	Participate in improvements identified in Joint Water Commission CIP.
5	OCIR	OCIR, ENG	Reduced peak demands and encouragement of efficient use of water	Review and revise (if necessary) assessment and rebate programs. Develop updated Conservation Program for 2011-13 that focuses on peak demands.

II. Provide an efficient, reliable and secure water system

6	ENG	ENG, ADMIN, FIN	Maximum value obtained through Portland supply contract	Continue ongoing measures to maximize value of purchased water agreements.
7	ENG	ENG, OCIR, OPS, LEGAL	Enhanced emergency water supply capabilities	Continue to develop Portland inter-tie. Participate in regional inter-ties through Regional Water Providers Consortium that strengthen the District's water system.
8	ENG	ENG, FIN, CUST	Compliance with state- & District-established regulations for backflow prevention	Obtain 100% compliance with District regulations.
9	ENG	ENG	Expanded ability to remotely operate water system	Complete Phase 2 of 5-year SCADA Master Plan (completed in 2010).
10	ENG	ENG, FIN	Enhanced secure access to accurate water system records	Continue to implement enterprise-based GIS based on updated work plan.
11	ENG	ENG	Enhanced secure access to accurate water system records	Complete scanning of 80% of facility records.
12	ENG	ENG, ADMIN, OCIR, LEGAL	Defined obligations associated with existing extra-territorial connections resulting in appropriate customers incorporated into District boundaries	Reach final agreement with Multnomah County and residents for bringing these customers into the District. Complete final design of needed improvements, if any.
13	FIN	FIN, ENG, ADMIN	District financially prepared for major water supply acquisition; bonds able to be sold at competitive prices and water rates manageable for customers	Meet fund balance targets, ensure debt service coverage exceeds required levels, adequately fund rate stabilization account, implement rate increases sufficient to maintain purchasing power and fully fund capital plan.
14	OPS	OPS, ENG	Increased security of water sources, employees and District assets	Enhance security at next three highest priority sites per biennium.
15	FIN	FIN, ENG	"Unaccounted for" water tracked correctly	Resolve "Unaccounted for" water calculation issues and create process to calculate accurate measure to report monthly.

III. Provide stewardship of District assets and resources

16	CUST	CUST	Reduced carbon footprint and enhanced customer service	Implement courtesy phone call (in addition to notices) prior to water shut off to reduce number of delinquent shut off accounts. Utilize outsourced provider for outbound call services.
17	OPS	ALL DEPTS	Optimized life cycle costs of District assets	Complete first phase of implementation of CMMS system.
18	ENG	ALL DEPTS	Optimized life cycle costs of District assets	Develop and implement Mains Replacement Program for programatic renewal or replacement of distribution mains.
19	ENG	ENG	More reliable service is provided to a key part of our system	Implement first year of planning and enhancements for West Hills Reservoir and Pump Station reliability improvements.
20	FIN	ALL DEPTS	District in continued compliance with banking rules for accepting credit cards	Complete firewall deployment and network security upgrades. Submit PCI self-assessment. Address security remediation.

TVWD ORGANIZATIONAL GOALS, OBJECTIVES AND TARGETED TASKS

through August 2011

LEAD #	ALL DEPT	ALL INVOLVED	OBJECTIVES	2010-2011 TARGETED TASKS
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GROUP 2

IV. Be an 'Employer of Choice' in the water industry

21	ADMIN	ALL DEPTS	High quality applicants attracted to fill staff vacancies	Attract candidates for job openings by paying well, providing excellent benefits, including "green" benefits and fostering accountability.
22	ADMIN	ALL DEPTS	Quality, trained, motivated workforce developed and maintained	Continue with Workforce Planning Project. As CMMS is implemented, utilize that system to capture workforce knowledge. Increase in-house training opportunities.
23	ADMIN	ALL DEPTS	Institutional knowledge effectively retained and shared	Identify critical positions and update documentation of those position duties. Document business processes as identified.
24	ADMIN	ALL DEPTS	Careers in the water industry encouraged to develop a quality, trained, motivated workforce	Utilize interns in all departments as appropriate.
25	ENG	ENG, ADMIN	Effective engineering workforce established and maintained	Identify appropriate in-house design projects & increase ability of Engineering staff to perform more complex projects. Provide additional cross-training for Engineering staff in development services, plan review and Mains Replacement Program.

V. Promote customer awareness of the services and value we provide

26	CUST	CUST, OCIR, FIN	Increased efficiency in customer billing and payment processing; reduced resource use	Develop customer information program around electronic billing and payment opportunities for customers.
27	OCIR	OCIR	Greater customer understanding of programs offered by TVWD	Continue to participate in events and provide presentations that create a greater understanding of the activities of the District. Continue to identify new events in which to participate.
28	OCIR	OCIR	Greater understanding of the value of water by District's youth	Implement new youth outreach program. Investigate opportunities to reach out to Jr. or Sr. High science students. Meet with Beaverton School District personnel to identify partnership opportunities. Identify opportunities to interact with youth through contests or programs.
29	OCIR	ALL DEPTS	Staff understanding of District operations, issues, and programs in order to respond to customer inquiries	Continue all-employee meeting updates, communication fact sheets and other internal communication tools to keep staff informed of District issues.

VI. Promote beneficial partnerships with other entities

30	FIN	FIN, CUST	Joint billing partners agree on meaning of language in contracts and language updated to reflect current and anticipated system operation, roles & responsibilities, and service levels	Implement enhanced payment functionality for online payments and clarify online bill presentment language.
31	OCIR	OCIR, ADMIN, ENG	Existing intergovernmental agreement (IGA) regarding the Willamette River Water Coalition (WRWC) fulfilled in a manner that is beneficial for the District	Review existing IGAs with City of Wilsonville & Sherwood to ascertain consistency with WRWC IGA. Continue to assist with implementation of WRWC work plan.
32	OCIR	ENG	Existing contracts and additional opportunities to provide services to other public agencies are evaluated	Continue to work with Southwood Park WD (SPWD) to implement a capital improvements plan. Assist Valley View Water District with next phase of water system improvements. Review and update SPWD/TVWD IGA.
33	OPS	ALL DEPTS	Mutual aid relationships strengthened and active role taken by District to develop new opportunities and partners	Participate in multiagency exercises and drills. Continue to be an active member of ORWARN, Washington Cty Local Emergency Managers, and RWP Emergency Planning Committee. Encourage industry partners to join ORWARN.

TVWD ORGANIZATIONAL GOALS, OBJECTIVES AND TARGETED TASKS

through August 2011

LEAD #	ALL DEPT	INVOLVED	OBJECTIVES	2010-2011 TARGETED TASKS
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VII. Support effective organizational performance through enhanced internal operational systems

34	FIN	ALL DEPTS	More robust & reliable IT systems that support business needs and internal controls	Complete implementation of FSCP and HR system; develop project accounting reports; train staff on LOGOS system to facilitate management review and decentralize data entry. Complete implementation of HR/Payroll and e-timesheets. Complete Phase 1 of A&WM plan.
35	OCIR	ALL DEPTS	District priorities and workload balanced with available resources	Review organizational objectives and targeted tasks annually. Review and develop increasingly meaningful performance measures and tie these to District goals, objectives and tasks.
36	OCIR	ALL DEPTS	District priorities and workload balanced with available resources	Develop method to identify, prioritize and coordinate District wide initiatives.
37	FIN	ALL DEPTS	IT services effectively accomplished with reduced resource consumption	Complete Green IT plan. Complete server virtualization deployment.
38	FIN	ALL DEPTS	Staff comfortable with use of SharePoint and benefits of this tool maximized	Complete SharePoint Improvement Project.
39	FIN	ALL DEPTS	New financial software fully utilized to streamline budget development and tracking	Complete District biennial budget process and 6-yr CIP. Link to LOGOS. Train staff on use of analytical and reporting capabilities of LOGOS for budget preparation and monitoring.

VIII. Fulfill District mission in a manner that provides regional leadership, protects the earth's environment, supports a strong economy, and promotes a robust community

40	ADMIN	ALL DEPTS	Reduced carbon footprint without compromised customer service or operational efficiency of employees, site or operations	Convene CERTF committee quarterly to introduce new ideas for reducing carbon emissions and monitor progress. Work with Energy Team to facilitate implementation of emissions reduction actions.
41	ADMIN	ALL DEPTS	Reduced use of paper for increased efficiency and sustainability	Develop process to determine % of documents available electronically. Convert additional documents such that 75% of suitable District documents are available in electronic form.
42	CUST	ALL DEPTS	Minimized employee exposure to hazardous substances used in District operations	Conduct quarterly audits of inventory, and reduce redundant chemicals as identified.
43	CUST	CUST, FIN	Employee safe and efficient when obtaining meter reads	Continue to implement AMR (1) in commercial settings read monthly, (2) in new subdivisions (3) in replacement situations as appropriate, and (4) for safety purposes.
44	FIN	ALL DEPTS	Maximized purchase of durable, recycled and recyclable materials	Review internal sustainable purchasing document with purchasers; Update sustainable purchasing strategy as needed.
45	FIN	ALL DEPTS	Secure employee computer access from remote locations when emergencies require	Complete firewall work and other network security enhancements.
46	OCIR	ALL DEPTS	District operations conducted in manner that creates no more carbon emissions than are adjusted through direct projects or offset through purchase of Renewable Energy Credits (RECs) and carbon offsets	Continue to meet Climate Leaders goal of 100% adjustment of District carbon emissions. Research further renewable energy projects, such as photovoltaics and microhydro, and implement those consistent with District priorities.
47	OCIR	ALL DEPTS	Sustainable actions actively promoted to all staff	Continue quarterly presentations at All-Employee meetings. Work with TVWD "crews" during tailgate meetings to identify, plan and implement sustainability efforts. Find new opportunities for staff outside OCIR to take on sustainability-related tasks.
48	OCIR	OCIR, ADMIN	Sustainable actions actively promoted to community	Continue to actively participate in Partners for a Sustainable Washington County Community (PSWCC). Take on financial/accounting tasks currently handled by VAN. Identify opportunities to collaborate with other entities on sustainability efforts both through PSWCC and as an individual organization.
49	OPS	ALL DEPTS	Reduced waste from District operations	Conduct audits of two work areas to identify potential savings strategies. Implement solid waste and energy reduction actions as appropriate.
50	OPS	OPS, ENG	Prolonged life of public infrastructure, reduced cost of water line installation	Continue to proactively coordinate TVWD maintenance activities with road owners to minimize road damage and disruption.